MQ Board of Directors Meeting

Date: August 16, 2011

Board Members Attending:  
Yvonne Curran  
Mary Pozzini  
Jill Schultz  
Carol Fisher  
Jean Carr  
Karen Kopitzke  
Wynn Martin  
Char Wenger  
Miki Peine  
Karen O’Brien  
Laura Nagel

Staff Attending:  
Linda Wines

Guests:

Board Members Not Present:

Location: Textile Center

President Yvonne Curran called the meeting to order at 5:40 pm. Yvonne passed around an attendance sheet asking for volunteer hours to be reported.

Secretary’s Report (Karen O’Brien, Secretary).

The July 14, 2011 Board meeting minutes were reviewed.

MOTION: Jean moved to accept the July Board Meeting Minutes; Mary seconded the motion; the motion passed.

Action Items were reviewed and revisions will be published. Wynn will send updates.

Treasurer’s/Finance Report (Miki Peine).

Treasurer’s report handout.

Auditor’s review. Review is not as detailed as audit. May go back to full audit in a successive year.

Motion: Recommend that review of financial statements for the current fiscal year ending in September be done by auditors for stated estimate. Miki made the motion; Jean seconded; motion carried.

Is employee vacation accrued or as of Day 1? What is in job description? Yvonne will send Miki the information.

Action Item: Membership will develop policy about free memberships/complementary passes.

Show Director (Linda Wines).

Show Director report handout.
MQ 2012.

Bus Tours. Miki Peini and Karen Kopitzke want to work on this committee, but because they are on the BOD, they need approval to do so. There is a non-board person on the committee.

Motion. Jean moved that BOD members be allowed to serve on the Bus Tour committee. Let Deb Werle be the chair, and let Miki, Karen, Pat Curtner serve on the show committee; Char seconded; the motion carried.

Decorator for the 2012 show – looking for recommendation from Linda. May mean an email motion.

Budget development is underway.

Lodging for VIPs – Committee Lodging Handout.

Future Shows. Blaine National Sports Center – have BOD turnover meeting there? Yvonne will email.

Bemidji for 2015?

Proposals will be sent before the September meeting—comparisons. Vote on the proposals at the September BOD meeting?

What about open show spots – do we need to set a drop-dead date to have them filled? Discuss at September BOD meeting?

President’s Report (Yvonne Curran).

No report

Old Business.

New location. Martha Eaves has reviewed the lease. We need to actually hear the PA system—haven’t heard it yet. For the interim, this place will work with us. Our realtor is on vacation right now.

Plan B (stay at TC), month-by-month basis. Present proposal to Textile Center.

Board Membership Extensions. When do we give the extension? October 1. Can one be on the BOD and not be an MQ member? Put in job descriptions—should be an MQ member to be on BOD.

Action Item. Add to BOD Job Descriptions the criteria that membership in MQ is required.

Member Survey. Put on hold for next year (October)

President-Elect. Still have no person to fill the spot.

Event Membership Module. Membership module added in July. Cost $400/$500 over what we currently pay. Have membership functionality without trying to make registration component handle it. March—email marketing tool.

Event Management contract—supersedes previous contract. Should it go through Finance Committee first?

Motion. Jean moves to accept the contract as stated; Laura seconded. Karen O. voted no. Motion passed.
**Education Director’s Report** (Laura Nagel).

Pat Cox exhibit was a success; more lead time would have been beneficial.

August – ice cream social. Bed-turning. Presenter was thrilled with the event. Becoming a member, wants to help with Schoolhouse.

Garage sale – raised about $370. Every 2-3 years have it. Attendance down in the summer. Thanks to all the volunteers for their help.

Event with MIA Red and White quilts? We can work with them, but not enough time for us to set October meeting up.

Textile Center’s Textiles on the Town – get MQ show information in there. Debra could communicate to them. Or new Public Relations person.

**Communication Directors’ Report** (Jean Carr and Karen Kopitzke).

**Public Relations.** Have had the position, but hadn’t been filled. Becky had done some of the tasks.

Motion. Adopt the Public Relations job description as revised. Jean made the motion; Wynn seconded; motion carried.

**President Elect’s Report** (Wynn Martin).

QOTY. Terry Atkinson said no to being named QOTY (family obligation). Maxine Rosenthal? Teaching, so couldn’t be on the show floor the days she was teaching (Fri and Sat). Give Maxine the choice. Could she do Wednesday and Saturday classes, then be on floor Thursday Friday. Linda will talk to the Faculty committee, then will call Wynn.

*MQF* – nothing this month, because...

*Task force for TC.* Small, medium large, x-large options. End of August – final copy. Small – current building, next two storefronts. Medium – this side of street, two stories in the two storefronts, parking across street, too. Large – across street (where Teamster’s building is), going back a block; partner like Goldstein; co-share development of parking ramp. X-large – textile gateway to St. Paul campus; TC, Goldstein, 3 levels of parking, several stories of student housing.

What is the timeline? Up to three years. Lots of fundraising.

“Grew” usage based on current stats. We need to update our needs because we really might want to do more with classes, further use of space.

Current study based on Powderhorn Park neighborhood involvement. Did they look at other footprints for location?

Wynn is looking for help to look through the report with her – Miki will do so.

**Membership Director’s Report** (Carol Fisher).

No report.

**Past President’s Report** (Char Wenger).
No report.

**Operation Directors’ Report** (Jill Schultz and Mary Pozzini).

No report.

**President’s Report** (Yvonne Curran).

See security procedures for TC building (in our mailboxes).

**New Business.**

*Facebook policy.* Ads on FB—should our page manager control that? Put a disclaimer on the page? BOD members should support the page, respond in friendly manner, indicate that we are board members. Watch and see if it becomes more of a problem.

*State Fair* – awarded the prize. Large quilt, layered, textured. What do we give them? $100. Maybe offer membership next year.

Gail Kieper organizes the MQ State Fair booth time. She has said that volunteers will get extra incentives for volunteers (besides the ticket into the Fair) Ticket is enough prize.

Education needs a co-director? Need to look for a co-director.

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<td><strong>MOTION (Rescinded).</strong> Approve the appointment of Lou to Education as co-director. Jean moved; Carol seconded; motion was rescinded because proper procedure was not being followed.</td>
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Membership will vote. We will recommend to membership

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<td><strong>MOTION.</strong> Yvonne will announce in newsletter that the BOD recommends Lou as education co-director, term to begin 10/1/2011, end 9/30/2013. Jean moved; Mary seconded. Voting will take place at the September meeting. Motion carried.</td>
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President Yvonne Curran adjourned the meeting at 9:05 p.m.

The next meeting of the MQ Board will be Saturday, September 17, 2011. Location to be announced.

Respectfully submitted,

Karen O’Brien
Secretary
August 17, 2011
Minutes published 14 October 2011