MQ Board of Directors Meeting

Date: September 17, 2011
Amended May 13, 2012

Board Members Attending:
Yvonne Curran
Mary Pozzini
Jill Schultz
Carol Fisher
Jean Carr
Karen Kopitzke
Wynn Martin
Char Wenger
Miki Peine
Karen O’Brien (after 11am)

Staff Attending:
Linda Wines

Guests:
Pat Curtner
Lou Roos

Board Members Not Present:
Laura Nagel

Location: Blaine Sport Center, Blaine, Minnesota

Meeting called to order at 9:20 a.m.

We discussed the fact that Board members need to MQ Members in good standing. This will be added to the Board job descriptions.

Volunteer handbook was distributed and signatures collected.

Yvonne will be revising the organizational chart.

The group then met with a representative of the facility and had a tour of the facility.

Yvonne passed around an attendance sheet asking for volunteer hours to be reported.

Secretary’s Report (Karen O’Brien, Secretary).

Karen has been sick with a flu bug, and does not have the August minutes ready for review. Karen will send out the August minutes when they are ready, and Wynn’s updated Action Items will be included.

Signing of the St. Lawrence lease. The following, documented in Jean’s email of August 30, 2011, deals with the signing of a lease at St. Lawrence.

August 30, 2011

The following transpired at St Lawrence Church.

Meeting at the church at 5 pm was, Wynn Martin, Karen Kopitzke, Carol Fisher, Jill Schultz, Laura Nagel, Mary Pozzini, Char Wenger, Jean Carr and employees, Debra Svedberg, Doris Harelund and Linda Wines.
The search committee of Jill Schultz, Char Wenger and Jean Carr met with Greg the facilities manager and went over the last few questions on the proposed lease. Other BOD and employees were present also to voice any questions. We then did a walk through and looked over the proposed office, classroom and meeting space, we checked the PA system.

After the walk through and having the approval of Martha Eaves (attorney) the search committee recommends to the BOD to sign the lease with St Lawrence.

With a BOD quorum present, a motion was made by Mary Pozzini to sign the lease with St Lawrence for 5 years as recommended by our search committee. Carol Fisher seconded the motion. After some discussion Wynn Martin called for the vote. Motion was passed unanimously.

Note all talk of moving and announcing to the membership will be kept silent until the lease is actually signed. At the Sept meetings it will be announced to WATCH THE MQ WEBSITE FOR SOME EXCITING NEWS.

Respectfully submitted,

Jean Carr
Secretary for the evening.

MOTION. Mary moved to approve the minutes documenting the August 30 approval of the signing of the lease with St. Lawrence; Wynn seconded the motion; the motion carried.

Show Director Report (Linda Wines).

MQ 2012. There are still several open spots to be filled.

Prize categories. The only category change is to combine Art large and Art Small into “Art.” Linda will revise and bring back to BOD.

Sponsor/Vendor benefits.

MOTION. Mary moved that the BOD approve the show prize category document; Karen Ko. seconded the motion. This categorization would be effective October 1. Mary amended her motion to include Business Membership information sheets and frequent advertiser rates. The motion passed.

Sponsorship for substantial gifts in kind. Special level for those donating? Table concept, research, deal with it at future BOD meeting?

October 11 Strategy meeting – deal with the question then? Linda will work with others to come up with a plan.

Non-member tuition – what should differential be? Most organizations make a big distinction between members and non-member prices.

MOTION. Char moved that the BOD increase the amount of non-member tuition per class; $10 extra for half-day; $15 for full-date; $30 for two-day class; Jean seconded the motion; the motion passed.

Show bags— don’t include in the registration bundle? Perception that they’re paying for the bag (really paying for the privilege of registering early). No discount if you don’t want the bag.

MQ 2013

Need a show chair—Linda looking for suggestions.

Raffle quilt. We should make an announcement to get volunteers working.
MOTION. Jean moved that Pat Curtner (a BOD member) be allowed to work on the show; Mary seconded the motion; the motion passed.

MOTION. Jean moved that Wynn and Miki (BOD members) be allowed to work to select merchandise for 2012. Linda will work with them. Mary seconded the motion; the motion passed.

MOTION. Carol moved that Mary (BOD member) be allowed to serve as Merchandise committee chair for 2012. Jill will work along with Mary on the committee. Wynn seconded the motion; the motion passed.

MQ 2014 – St. Cloud

Costs are up, but there is more exhibit space—may allow us to do away with Kelly Inn space.

MQ 2015

MQ 2016

MQ 2017

Treasurer’s/Finance Report (Miki Peine).


Financial Retreat. A financial retreat will be set up to give the BOD a chance to approve budgets. Should take no more than a half-day. October 29, in the morning, was the date selected. All BOD should be there. The next BOD meeting to follow the retreat will be November 15.

Communication Directors’ Report (Jean Carr and Karen Kopitzke).

Newsletter. Debra taking the job. Using Publisher. Doing it until they find a volunteer.

Quilting for Others. Lots of opportunities.

Textile Liaison – still open.

Cvent Membership module.

Membership Directory in the works.

Membership Director’s Report (Carol Fisher).

No report.

Education Director’s Report (Laura Nagel).

No report.

President’s Report (Yvonne Curran).

No report.

President Elect’s Report (Wynn Martin).
MQ Library collection will be staying at the TC Library for the foreseeable future. We should try to quiet any rumors of the books “leaving.”

Strategic Planning effort. Four initiatives; Action plan—pick a few items to focus on.

Operation Directors’ Report (Jill Schultz and Mary Pozzini).

Signing of the St. Lawrence lease. To be signed today, effective 10.1.11.

Classroom. Needs policies and procedures developed; who handles the oversight? Probably Operations.

Action Item. Develop policies and procedures for the classroom at St. Lawrence.

Keys to building - open from 8am-10pm; who needs one? We are limited as to how many building keys we can have. We can have as many keys to the office as we want.

Church wants our schedule as soon as possible; Jill will verify with Wynn; Education needs to supply dates.

Action Item. Determine meeting schedule and provide to St. Lawrence.

Quilt group at St. Lawrence—start up relationship with them?

Old Business.

The move from Textile Center to St. Lawrence. Paint colors picked out. Furniture at St. Lawrence now?

Need BOD member to take on the task of the move—to see that things get done, direct. Are we doing the actual painting? College kids working there? Debra would probably like to do it—but does she have too much already?

Jill will ask about having the college kids on staff do the painting—get recommendation.

Karen Ko. will sit with Debra, make a list, get a plan.

Action Item. Plan the move to St. Lawrence.

MOTION. Jean moved that MQ will pay for storage locker not to exceed $100/mo to store MQP and historical MQ artifacts; Jill seconded the motion; we will need to get the storage unit listed under our insurance; the motion passed.

New Business.

October membership meeting (first meetings at St. Lawrence)—what are plans? Have October be a “soft” opening, and do a gala event later on. We have announced the location change. Do we need more?

Potential incentive for MQ membership: “Gift” cards to hand out as reps of MQ - $5 off; free entry to meetings.

Meeting was dismissed at 2:40 pm; Mary moved that we adjourn; Char seconded the motion; the motion passed.

The next meeting of the MQ Board will be Tuesday, October 18, 2011, at St. Lawrence.

Respectfully submitted,
Karen O'Brien
Past Secretary
October 17, 2011
Attachment M-1. Motion to approve the proposed changes in the prize money for the Challenge category for the 2012 MQ Show.

This motion information was amended on May 13, 2012, to include the following information:

“The proposed changes are:

Quilts/Wallhangings
1st Place - $125
2nd Place - $75

Wearable Art or 3-dimensional
1st Place - $125
2nd Place - $75”

MOTION: Via email on 9/28/11, Char Wenger (Past President) made a motion that the BOD approve the proposed changes in the prize money for the Challenge category for the 2012 MQ Show. Jill Schultz (Operations) seconded the motion via email, also on 9/28/11. The motion passed by majority vote on 9/29/11.

MQ BOD members voted as follows:

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<thead>
<tr>
<th>Position</th>
<th>Vote</th>
<th>Date</th>
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<tbody>
<tr>
<td>Past President (Char)</td>
<td>yes</td>
<td>9/29</td>
</tr>
<tr>
<td>President Elect (Wynn)</td>
<td>yes</td>
<td>9/28</td>
</tr>
<tr>
<td>Secretary (Karen O.)</td>
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<tr>
<td>Treasurer (Mikki)</td>
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<tr>
<td>Operations (Jill and Mary)</td>
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<td>9/28</td>
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<td>Membership (Carol)</td>
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<tr>
<td>Education (Laura)</td>
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<tr>
<td>Communications (Jean and Karen Ko.)</td>
<td>yes</td>
<td>9/29</td>
</tr>
<tr>
<td>President (in case of tie) (Yvonne)</td>
<td></td>
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