Minnesota Quilters, Inc.
Board of Directors Meeting

Date: October 23, 2012
Location: St. Lawrence Church, Minneapolis, MN

**Board Members Attending:**
- Laura Nagel *(President)*
- Wynn Martin *(Past President)*
- Kathie Simon Frank *(President-Elect)*
- Patty Von Arx *(President-Elect)*
- Char Wenger *(Secretary)*
- Kathy Faust *(Treasurer)*
- Lou Roos *(Education)*
- Kate Elkekma *(Education)*
- Mary Pozzini *(Operations)*
- June Kolodzieski *(Operations)*
- Pat Curtner *(Communications)*
- Kathy Brevig *(Communications)*

**Staff Attending:**
- Linda Wines

**Guests:**
- Gail Kieper

**Board Members Not Present:**
- Gail Hanson *(Membership)*

Meeting called to order at 6:35 p.m.

Laura passed around an attendance sheet asking for volunteer hours to be reported.

**Guest – Gail Kieper**

Gail gave a report to the Board concerning MQ's involvement in the State Fair. She had no trouble filling the volunteer spots for the two days that we had a booth in the Creative Activities Building. There were 6,000 entries of which there were over 300 quilts. There were no fans in the area and it became very warm in the afternoons. Gail noted that there was no security inside the building during the night and expressed a concern around that. There are some noted fire hazards that she feels should be looked at. Guest passes for MQ meetings were handed out. She inquired as to whether or not any were turned in.

**Action Item:** Membership should check on this.

**Secretary Report** (Charlotte Wenger, Secretary).

A. September 16 Turnover meeting minutes presented for approval.

| Motion: Wynn Martin moved to approve the September 16 Turnover board minutes. Pat Curtner seconded. Motion carried. |

B. September 18 Board meeting minutes presented for approval.

| Motion: Lou Roos moved to approve the September 18 Board minutes. Wynn Martin seconded. Motion carried. |

**Treasurer Report** (Kathy Faust)

A. Had first meeting with auditor. Recommendation to have an audit review rather than a full audit.

| Motion: Mary Pozzini moved to have an audit review rather than a full audit. Patty Von Arx seconded. Motion carried. |

B. No preliminary budget yet.

C. Bills presented – charges for computers.

D. GIVEMN.Org – Kathy Faust told us about the incentives that are being offered for making donations.
E. Two-Bit Bag process presents a challenge right now. It is a form of gambling and we need to keep better records. Kathy Faust suggested that we give them tickets to write their names on instead of using the pieces of paper and we need to count the tickets to make sure they match the dollar amount that was raised.

F. Directors should be working on a preliminary budget.

**Show Director Report (Linda Wines).**

A. 2012 Budget was presented.

B. 2013 Show-Faculty Contracts are being signed. Vendor/Sponsor Registration to begin. No Thursday night event – 2 three hour classes will be offered instead. Discussion around McTavish classes. APQS agrees to provide 5 long arm quilting machines with two heads each for a total of 20 students at their cost. APQS is requesting a free booth – that would be a cost to us of $650. This will be a pilot program and the offer is tied to the instructor in case others ask.

| Motion: Mary Pozzini moved that we have no Thursday night event; that APQS receives a free booth in exchange for providing the long arm quilting machines and to approve the 2013 Show Budget. Kathy Brevig seconded. Motion carried. |

C. Discussion about prices for MQ members for classes for some faculty.

| Motion: Kathie Simon Frank moved that Linda Wines, the Show Coordinators and Faculty Chairs discuss the pricing of the classes and come up with a consensus. Wynn Martin seconded. Motion carried. |

**Operations Report (Mary Pozzini and June Kolodzieski)**

A. Claim Procedure/Accident/Emergency information presented.

B. Incident Report presented

C. Greg (at the Church) indicated that they are looking at adding room-darkening shades to the Classroom

D. November 2 will be a charity sewing day in the Social Hall from 10:00 a.m. – 3:00 p.m.

**Old Business**

A. Bylaws presented for review.

| Motion: Wynn Martin moved to accept the October 2012 Restatement of the Bylaws with changes noted. Kathie Simon Frank seconded. Motion carried. |

Wynn will write an article about the Bylaws for the December newsletter.

**Action Item:** Write article about the Bylaws for the December newsletter.

B. Mission Statement – we need to find all places that the mission statement is used and come up with a revised statement and use it consistently. Kathy Brevig and Pat Curtner will present an updated mission statement at the November Board meeting.

**Action Item:** Re-write the Mission statement.

C. Board Calendar – Wynn Martin will update.

**Action Item: Update Board Calendar**

**President’s Report** (Laura Nagel)
A. Laura wants to meet with each of the directors to discuss job descriptions and goals.

B. Laura wants to meet with the Past President to come up with a timeline of duties.

C. Quilters of the Year – Glad Creations

**Presidents-Elect Report** (Kathie Simon Frank and Patty Von Arx)

A. 15 grant applications have been received so far asking for a total of about $15,000. They will review and have a summary sent to the Board members for discussion.

**Action Item:** Grant application review.

**Past President’s Report** (Wynn Martin)

A. MQ memberships have been extended for past Board members.

B. Annual Report – Requested that directors write a brief summary of what their positions have done for the past year and send to Wynn for the Annual Report.

**Action Item:** Directors to write brief summary of what their positions have done this past year.

C. Thank you note sent to Ann Degen family in August for their generous donation of quilting materials.

**Communications Report** (Pat Curtner and Kathy Brevig)

A. State Fair Follow-up – will review money donation and prizes.

**Action Item:** review money donation and prizes.

B. Discussion about newsletter deadlines.

C. Public Relations/Publicity – they would like to post some signage in quilt shops and have business cards printed up that members could carry and give to people that inquire about MQ.

D. Website Provider changeover is being worked on. Want to wait until CVENT completes an update.

**Education Report** (Lou Roos and Kate Eelkema)

No report. Discussed Fall Getaway.

**New Business**

Kathy Brevig and Wynn Martin attended a training/informational session regarding the use of CVENT for surveys. It is very expensive and we can use Survey Monkey for free.

**MOTION:** Kate Eelkema moved to adjourn the meeting; Wynn Martin seconded; the motion carried.

Meeting adjourned at 9:35 p.m.

Respectfully submitted,
Charlotte Wenger
Secretary