Meeting called to order at 6:14 p.m.

Welcome: (Patty von Arx)
A. Patty passed around the attendance sheet. She noted that Jill Schultz would be unable to attend tonight’s meeting because of a medical problem and asked for a volunteer to take minutes. Kathie Simon Frank agreed to do so.

Secretary Report (Kathie Simon Frank substituting for Jill Schultz)
A. The March 25, 2014 Board Meeting minutes were presented for approval.
B. Gail Hanson requested a correction regarding membership.
C. Kathy Faust requested a correction regarding the financial report.

Motion: Kate Eelkema moved to approve the March 25, 2014 Meeting minutes as corrected. Gail Hanson seconded the motion. Motion carried.

Treasurer’s Report (Kathy Faust)
A. Financials were presented to the Board.
B. Membership income looks larger in this report because of changes made in the bookkeeping practices, so comparing the income from 2012-13 to the income from 2013-14 is not relevant. Next year the 2013-14 and 2014-15 can be meaningfully compared.
C. It appears that income from sponsors and vendors is down somewhat from last year.
D. Each Director was given a report showing their budget for their class and function. Each was asked to look at this report and prepare their request for the 2014-15 budget. Kathy Faust said she would send a copy of these pages to each Director to use as a template for their budget preparation.
E. CLA (auditors) said we have to file one more form, 990T, MQ has income from advertisements in the newsletter and show book. This form is in process and MQ will file it in future years, as long as we continue to get this kind of income. CLA is reviewing our final version of Form 990 in preparation for filing. Final versions of the 2012-13 financial statement and Form 990 are expected this week in preparation for filing by May 15. We will need a motion to approve so it can be filed by the deadline. We’ll do that by e-mail.

Action Item: Send copies of relevant 2013-14 budget pages to each Director for use as templates in preparing 2014-15 budget requests.
Action Item: All board members are asked to consider expected income and expenses for their function, fill in template received from Treasurer, and send to Treasurer in rough form by July 1st.
Board members are asked to attend the July Finance Committee meeting (Tuesday, July 8, 2014) for discussion about 2014-15 budget.
**Action Item:** All board members are asked to watch for the final version of Form 990; someone to make a motion to approve; all should vote.

**Show Director** (Linda Wines)

2014 Show Report (Linda Wines)
A. Linda reported that the Judged Quilt chairs have received paperwork for 144 entries. There was a problem on CVENT for those wishing to register their quilts on-line. Because of this, judged chairs are waiting to see if any more come postmarked by the deadline.
B. The “sale” on classes resulted in some additional registrations, which are still coming in. Class registrations are looking very good.
C. Scooters will be available for those needing them to get around the show. Information about this will be sent to members via an e-mail blast and Pat Curtner said she could add the information to the web-site.
D. Many prospective show visitors reserved box lunches, so sales numbers on those are good.
E. This year, we have 30 Sponsors ($26,000 income). Some reduced their financial commitment to $500. We have 78 vendors producing $125,000 income. Vendors are ok with their assignments.
F. Non-judged chairs report registration of quilts at 74. They’ve asked to extend the deadline to May 1st, the latest to get information into the Show Book. Later entries will be accepted, but they won’t show in the Show Book. The office will send an e-mail blast to members tomorrow announcing this extension. Deadline for later entries will be May 15. Operations needs the values of all quilts by June 1st in order to cover them with show insurance.
G. The church is loaning us a closet in the Newman Center where MQP can store books that they’ll sell at the show.
H. There have been issues with a merchandise vendor, Twin Pines, both in 2013 and this year, so we’re dropping them. Linda and the merchandise chairs are looking for a new vendor for show merchandise.

2015 Show Report (Linda Wines)
A. Laura Nagel reported that to date there is no 2015 raffle quilt proposal for the Board to consider.
B. Sharon Peterson requested that there be a new category developed for show entries from youth. Sometimes they are put into the Children’s category even if submitted in another category. This will be considered for the 2015 show.

**Membership Report** (Gail Hanson)
A. There are 43 Business members. Gail asked whether we might consider increasing the business membership cost. The board discussed the increase; no action was taken.

**Motion:** Pat Curtner moved to charge guests $5 for attendance at all meetings [except in January (Show Highlights), March when guests will be free, and when Education Director requests a change] rather than different rates for speaker meetings. Kathleen Winters seconded the motion. Motion carried.

B. 60-65 volunteers attended the Volunteer Breakfast last month. 61 RSVP’d. Expenses for the event were $178, or the equivalent of $3 per person.
C. Gail suggested that an Exhibits Coordinator position could mount shows at locations like the Textile Center of Minnesota, perhaps a traveling exhibit of annual challenge quilts (similar to Minnesota Contemporary Quilters program), find locations for shows and look into quilt insurance issues for these shows, as well. MQ member Sharon Johnson agreed to help with this. Gail Hanson and Anne McCandless will meet with Wanda Shelton about this.
D. Gail said she is willing to coordinate a special exhibit Scrap Challenge for the 2016 show. Her goals for doing this are to: 1) arrange an MQ exhibit at the Textile Center of Minnesota that she suggests calling: “Scrap Quilts, Traditional and Radical;” 2) have a Special Exhibit of these quilts at the 2016 shows; 3) sell these large quilts at the show (similar to the sale at the 2013 show); and 4) use up scraps. She will think about the minimum size to set for this challenge and the minimum number of different fabrics required and she’ll report these at a later meeting.
E. Pam Plocek, coordinator of Quilting for Others, suggests exhibiting quilts at Children’s Hospital in Minneapolis, Gillette Children’s Hospital, the Ronald McDonald House, and Bundles of Joy. She also recommends amending the form for non-judged quilts to allow suitable quilts to be exhibited in a traveling group show at various venues after the show ends.

**Communications Report** (Kathy Brevig and Pat Curtner)
A. Contacts developed by Rebecca will be handed to Rose Keller.
B. Co-Presidents will judge the fiber entries at the State Fair Fine Arts exhibit and award ribbons.

**Education Report** (Kate Eelkema and Sharon Peterson)
A. The garage sale is coming up on Saturday May 3rd. Sharon and Arlene Albrecht and an as-yet-unidentified third helper will staff the table before and after the meeting. Kathy Faust volunteered to help.
B. Kate reported checking out hotels for upcoming speakers Lois Hallock, and Victoria Findlay-Wolfe.
C. Kate suggested that the set-up and other needs for general meetings could be coordinated better. She suggested that the Evening and Day coordinators might be asked to do more than merely MC the meetings. She said she would look at the job descriptions for Day and Evening coordinators to see how their jobs are defined.
D. Kate clarified that meetings are coordinated between Education and Operations, particularly with Kathleen Winters. Kathleen Winters interfaces with the church regarding room set-up and other logistics.

**Action Item: Review job descriptions for Day and Evening Coordinators. Make recommendations for changes in the future, if warranted.**

**Operations Report** (June Kolodzieski and Kathleen Winters)
A. Kathleen still needs to inventory June Kolodzieski’s and Mary Pozzini’s keys.
B. There continue to be problems of access to the MQ office, not just after hours when the church is closed, but sometimes during weekday workdays. Kathleen will look into connection to an inter-com or installation of a buzzer to the outside door below the office.
C. June reported that she has been overseeing the Payroll service MQ hires. It has been functioning okay for several months as long as we keep our own vacation and personal time records. June is looking for alternative payroll companies that might give us better service.

**President-Elect Report** (presented by June Kolodzieski at Mary Pozzini’s request)
A. The $500 check sent to a group for a grant was returned when the group (Comfort Quilts) to which it was awarded had an internal conflict with a parent group; the same group that got a grant for a different project.
B. Mary Pozzini has been diagnosed with a sarcoma in her right hip and will have surgery to remove the tumor. She is unable to participate in Minnesota Quilters Board and other activities at this time.

**Past President Report** (Laura Nagel)
A. Ask the organizer of the Minnesota Modern Quilters to come as a speaker
B. We have cancelled Elizabeth Dackson’s Saturday class at the show. See if we can share a percentage of the $300 airfare, pay per diem of $125, and offer a ½ day class and a lecture on Saturday or an all-day class.
C. Minnesota Quilters has a cancellation policy. We should check the cancellation policy off the To Do list.

**Motion:** Kate Eelkema moved that we accept the proposed cancellation notification policy. Anne McCandless seconded the motion. Motion carried.

E. Laura reported that the Nominating Committee has found two candidates for the 2014-15 slate: Mary Ann Baraibar for Membership Director, and Charlette Pittman for Education Director. The remaining positions: Operations, Communications, Treasurer, and President Elect remain open. A discussion followed about job descriptions.

**Co-Presidents Report** (Kathie Simon Frank and Patty Von Arx)
A. Patty Von Arx informed the board about what functions would take place at the Board table and passed around a schedule for Board members to sign up for one or more shifts to cover the table during the show. The table will have lists for signing up potential nominating committee members for 2015, potential Board members for 2015-16, ballots and ballot box for absentee votes, membership materials for cash, check, and credit card payments, a journal for comments.
B. Patty Von Arx and Kathie Simon Frank gave members a chance to comment on the proposed by-law changes at the March and April meetings. So far, only a few have responded, and none have proposed substantive changes. The Board will vote on the by-laws revisions at the May 2014 meeting.

**Motion:** Kate Eelkema moved to adjourn the meeting. June Kolodzieski seconded the motion. Motion carried.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,
Kathie Simon Frank
substituting for
Jill Schultz, Secretary