Minnesota Quilters, Inc.

Board of Directors Meeting

Date: February 25, 2014
Location: St. Lawrence Church, Minneapolis MN

Board Members Attending:
Kathie Simon Frank (Co-President)
Patty Von Arx (Co-President)
Laura Nagel (Past President)
Kathy Faust (Treasurer)
Jill Schultz (Secretary)
Sharon Peterson (Education)
Kathy Brevig (Communications)
Pat Curtner (Communications)
Gail Hanson (Membership)
Anne McCandless (Membership)

Staff Attending:
Linda Wines

Guests:
CliftonLarsonAllen Auditors

Meeting called to order at 6:29 p.m.

Treasurer's Report (Kathy Faust)
A. The Auditors (CliftonLarsonAllen) presented the 2013 Financial Statements for Minnesota Quilters, Inc.
B. The Auditors had positive comments about our organization.
C. Best practices were discussed for an organization our size and how we have much board involvement.
D. Financials were presented to the Board.
E. The Finance Committee met on February 18, 2014 and recommended that the Board rescind a motion made at the January 28, 2014 meeting.

Motion: Anne McCandless moved that the motion made at the January 28, 2014 board meeting to transfer approximately $96,000 into one 6-month CD be rescinded. Laura Nagel seconded the motion. Motion carried.

Motion: Laura Nagel made a motion the Finance Committee recommendation that we invest the available money as follows: (a) $50,000 cash from our checking account in a 3 month CD at Morgan Stanley maturing at the end of May 2014; (b) $30,000 CD maturing at Morgan Stanley at the end of February 2014 in a 6 month CD at Morgan Stanley maturing at the end of August 2014; and (c) $11,000 CD maturing at USBank at the end of February 2014 in a 9 month CD at Morgan Stanley maturing at the end of November 2014. Anne McCandless seconded the motion. Motion carried.

Secretary Report (Jill Schultz)
A. The January 28, 2018 Board Meeting minutes were presented for approval.

Motion: Gail Hanson moved to approve the January 28, 2014 Meeting minutes as revised. Pat Curtner seconded. Motion carried.

Show Director (Linda Wines)
2014 Show Report (Linda Wines)
A. Linda Wines reported that the Registration numbers are higher this year than last year at this time.
B. The Board reviewed a chart of the classes at the show and how many people are signing up and how that is working financially for each class.
Motion: Kathy Faust made a motion to authorize the Co-Presidents to sign the contracts with the facilities in Duluth, St. Cloud and Rochester for the years noted above, contingent upon that there is a cancellation clause in the contracts in case MQ cannot, for whatever reason, hold its show in the designated City in the designated year. Laura Nagel seconded the motion. Motion carried.

2015 Show Report (Laura Nagel)
A. Laura Nagel presented the Board with raffle quilt designs from Sandi Irish.
B. Sandi will be sending a proposal and writing the pattern for the raffle quilt.

Membership Report (Gail Hanson and Anne McCandless)
A. Outstanding volunteer nominees were presented to the board but only two received formally.
B. It was decided to have members write outstanding volunteer nominees on a list at the March meeting.
C. Cvent message will go out mid-March for the Volunteer Breakfast being held before the April Saturday member meeting.
D. Barbara Jackson has agreed to become our new Business Member Coordinator.
E. The number of people using the library at the Textile Center is good.
F. MQ currently has 761 members.
G. Discussion was held about recruiting someone as an exhibit coordinator so that MQ can have exhibits at the Textile Center periodically.

Communications Report (Kathy Brevig and Pat Curtner)
A. A discussion was held about what questions we ask members when the member profile is completed.
B. We will talk about what questions we’d like answered in the future.

Education Report (Sharon Peterson)
A. Sharon Peterson reported that a new coffee pot is on its way.
B. Two people are signed up for the garage sale to be held in May.
C. Sharon contacted young quilters met through Facebook and asked to have their quilts in our show.

Past-President Report (Laura Nagel)
A. Laura Nagel discussed the fact that MQ should have a cancellation policy for bad weather. The Board recommended having a notice on the website and a message on the answering machine if a meeting has to be cancelled.
B. The Education Directors and Co-Presidents would make the decision about cancelling a meeting.
C. The Cancellation message will be prominent in the November, December, January and February and March newsletters.
D. Laura will write a draft of the policy.

Co-Presidents Report (Kathie Simon Frank and Patty Von Arx)
A. Patty Von Arx presented proposed changes to the Bylaws.
B. The Board will review the proposed changes before the next board meeting.
C. Once the board approves the changes, the membership will review the changes on the website and there will be paper copies at the membership meetings. The members will vote on the changes at the Annual Meeting.
D. Members can review current Bylaws; will see additions and deletions and can review proposals.

Action Item: All Board Directors are to review the proposed changes in the Bylaws before the next board meeting.

Motion: Anne McCandless made a motion to adjourn the meeting. Kathy Faust seconded the motion. Motion carried.

Meeting adjourned at 9:04 p.m.

Respectfully submitted,
Jill Schultz
Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directors to have committee people sign the Volunteer Waiver</td>
<td>September, 2012</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Explore other options for 2014 Fall Getaway</td>
<td>March 26, 2013</td>
<td>Education</td>
<td>Done September, 2013</td>
</tr>
<tr>
<td>Check into CVENT Parked Reports</td>
<td>March 26, 2013</td>
<td>Communications</td>
<td>Completed</td>
</tr>
<tr>
<td>Research Tax Exempt Status</td>
<td>May 28, 2013</td>
<td>Treasurer</td>
<td>Done September, 2013</td>
</tr>
<tr>
<td>Research other membership/registration products after the 2013 Show.</td>
<td>May 28, 2013</td>
<td>Communications</td>
<td></td>
</tr>
<tr>
<td>Review cash handling procedures at the Show</td>
<td>June 25, 2013</td>
<td>Treasurer</td>
<td></td>
</tr>
<tr>
<td>Committee to review bylaws for election and nomination procedures.</td>
<td>June 25, 2013</td>
<td>President</td>
<td></td>
</tr>
<tr>
<td>Business Member Directory (has been created – proper protocol to use it).</td>
<td>July 23, 2013</td>
<td>Membership</td>
<td>Done</td>
</tr>
<tr>
<td>Negotiate with the Textile Center regarding the Library.</td>
<td>July 23, 2013</td>
<td>Education</td>
<td>Done</td>
</tr>
<tr>
<td>Find volunteers to help run the book checkout at the member meetings.</td>
<td>July 23, 2013</td>
<td>Presidents-Elect</td>
<td></td>
</tr>
<tr>
<td>Research large copier options</td>
<td>August 20, 2013</td>
<td>Operations</td>
<td>Done September, 2013</td>
</tr>
<tr>
<td>Contact Martha Eaves for attorney recommendation to handle reimbursement issue from 2013 Show.</td>
<td>August 20, 2013</td>
<td>Operations</td>
<td>Done September, 2013</td>
</tr>
<tr>
<td>Directors to review their job descriptions</td>
<td>September 24, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Research PayPal account</td>
<td>September 24, 2013</td>
<td>Communications</td>
<td></td>
</tr>
<tr>
<td>Contact Nancy at the Textile Center regarding online library access to email information to the MQ members.</td>
<td>October 22, 2013</td>
<td>Membership</td>
<td>Done</td>
</tr>
<tr>
<td>Email the Co-Presidents with ideas for the Nominating Committee.</td>
<td>October 22, 2013</td>
<td>All Directors</td>
<td>Done January 2014</td>
</tr>
<tr>
<td>Correct the meeting dates of the Board Meeting on the website.</td>
<td>November 19, 2013</td>
<td>Communications</td>
<td></td>
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<tr>
<td>Put a link on the website to Karen Nyberg, Astronaut.</td>
<td>November 19, 2013</td>
<td>Communications</td>
<td>Completed</td>
</tr>
<tr>
<td>Board members are to talk to others about bylaws and nominating committee and make notes for future discussion.</td>
<td>November 19, 2013</td>
<td>All Directors</td>
<td></td>
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<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Board members are to review the proposed changes in the Bylaws.</td>
<td>February 25, 2014</td>
<td>All Directors</td>
<td></td>
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