Minnesota Quilters, Inc.

Board of Directors Meeting

Date: January 28, 2014 (Meeting held February 5, 2014 due to weather)
Location: St. Lawrence Church, Minneapolis MN

Board Members Attending:
Kathie Simon Frank (Co-President)
Patty Von Arx (Co-President)
Laura Nagel (Past President)
Kathy Faust (Treasurer)
Jill Schultz (Secretary)
Kate Eelkema (Education)
Sharon Peterson (Education)
Kathy Brevig (Communications)
Pat Curtner (Communications)
Gail Hanson (Membership)
Anne McCandless (Membership)
Kathleen Winters (Operations)

Board Members Not Present: Mary Pozzini (President-Elect), June Kolodzieski (Operations)

Meeting called to order at 6:15 p.m.

Welcome Board Meeting (Kathie Simon Frank and Patty Von Arx)
A. The Co-Presidents requested that volunteer hours of the board be reported.

Treasurer’s Report (Kathy Faust)
A. The Treasurer presented Financial Statements.
B. The auditors will be presenting the audit results at the February 25, 2014 board meeting.
C. The Board discussed the MQ Investment Policy and will make decisions on how to allocate funds once the Investment Policy is finalized.
D. The Board is seeking someone with financial expertise to guide the Finance Committee. Kathy Faust will check with the Minnesota Council of Non-Profits for such a person as well.
E. The Board discussed moving funds from U.S. Bank to Morgan Stanley and also discussed transferring funds into one 6-month CD.
F. The Board discussed allowing Debra Svedberg to register for the show receiving the same banquet ticket discount as the Board and Show Committee.

Motion: Sharon Peterson moved to move our CD with U.S. Bank from U.S. Bank to Morgan Stanley. Kathy Faust seconded the motion. Motion carried.

Motion: Sharon Peterson moved to transfer approximately $96,000 into one 6-month CD. Kathleen Winters seconded the motion. Laura Nagel voted against this motion. Motion carried. NOTE: THIS MOTION WAS RESCINDED AT THE FEBRUARY 25, 2014 BOARD MEETING.

Motion: Kate Eelkema moved to let Debra Svedberg register with the same discount as the Board and Show Committee. Laura Nagel seconded the motion. Motion carried.

Secretary Report (Jill Schultz)
A. The December 17, 2013 Board Meeting minutes were presented for approval.

Motion: Kate Eelkema moved to approve the December 17, 2013 meeting minutes as revised. Gail Hanson seconded the motion. Motion carried.

Show Director (Linda Wines)
2014 Show
A. Linda Wines presented the Registration count for the show.
B. Modern Quilt Guild would like to share some teacher time from one of our teachers this year. Linda will find out more information and will negotiate time and funding.
C. The Northern Lights Machine Quilting Guild would like to hang their raffle quilt and sell tickets at our show. The Board determined there should not be a competitive quilt hung at our show but that the quilt could be entered in the Judged or Non-Judged categories and an ad could be purchased in the show book or put into our newsletter for raffle ticket information for that quilt.

D. The Maple Grove Quilt Guild will be in charge of the Non-Judged quilts. Kathleen Winters and Wanda Shelton will be the co-chairs.

E. Linda Wines presented the RFP results from St. Cloud, Rochester, St. Paul and Duluth for years 2017, 2018, 2019 and 2020. The Board determined that St. Paul is too expensive so our shows will not be held there at this time.

Motion: Ann McCandless moved that Kathleen Winters be allowed to be co-chair of the Non-Judged 2014 Committee. Kate Eelkema seconded the motion. Motion carried.

2015 Show
A. Laura Nagel reported that Sandi Irish will do the raffle quilt for the 2015 show. She will do the pattern and will be using Cherrywood Fabrics.
B. We are looking for 2015 show committee members.

Communications Report (Pat Curtner and Kathy Brevig)
A. Rose Keller is interested in doing part of the Publicity position for MQ.

Education Report (Kate Eelkema and Sharon Peterson)
A. Specifics of future meeting were discussed with the Board.
B. At this time there are 17 attendees for the March In-Town Retreat.

Membership Report (Gail Hanson and Anne McCandless)
A. There have been no nominations received for Outstanding Volunteer at this time.
B. There will be a volunteer breakfast provided before the April Saturday meeting.
C. The Board discussed offering the NASA quilter a honorary lifetime membership in MQ.

Operations Report (Kathleen Winters)
A. Kathleen discussed her availability by email and phone and that St. Lawrence employee Rochelle works Monday through Thursday and St. Lawrence employee Rebecca works Monday through Friday.
B. The Board discussed if we need bonding for people who work with money at the quilt show. We have a $25,000 policy limit, $10,000 for theft but this can be bumped up during the quilt show.
C. The church has a new custodial manager (Bob) and we need to have an emergency phone number for our meeting days.

President-Elect Report (Mary Pozzini)
A. No report.

Past-President Report (Laura Nagel)
A. Laura Nagel received the exit interview answers from the past bookkeeper and a check has been issued for holiday and PTO time.
B. A nominating committee has been formed and the members will be calling people for the open positions of Treasurer, Education Director, Communications Director, Membership Director, Operations Direct and President-Elect.

Co-Presidents Report (Kathie Simon Frank and Patty Von Arx)
A. There will be a meeting on Wednesday, February 19, 2014 at 6:00 p.m. to discuss the bylaws and the nominating committee.
B. Revised job descriptions were discussed, will be updated, posted on the website and given to Laura for the nominating committee. In the future, job descriptions will be revised and discussed at the September turn-over meeting each year.
C. Patty would like to have everyone use a working calendar or timeline for their job descriptions.
D. The Board discussed what directors the library at the Textile Center belongs and determined it should be under Education.
E. The Board discussed the possibility of an Exhibit Committee to work with the Textile Center to show quilts from MQ members.
F. Our lease is up for renewal in 2016. Discussion was held regarding our options.
Motion: Kate Eelkema made a motion to adjourn the meeting. Laura Nagel seconded the motion. Motion carried.

Meeting adjourned at 9:23 p.m.

Respectfully submitted,

Jill Schultz
Secretary