Minnesota Quilters, Inc.  
Combined Finance/Board of Directors Meeting

Date: November 18, 2014
Location: St. Lawrence Church, Minneapolis MN

**Board Members Attending:**
Bonnie Ellis *(President)*
Jill Schultz *(Secretary)*
Vicci Mattsfield *(Treasurer)*
Martha Eaves *(President-Elect)*
Kathie Simon Frank *(Past Co-President)*
Patty Von Arx *(Past Co-President)*
Sharon Peterson *(Education)*
Charlette Pittman *(Education)*
Pat Curtner *(Communications)*
Karen O’Brien *(Communications)*
Mary Ann Baraibar *(Membership)*
Anne McCandless *(Membership)*
Suzanne Fisher *(Operations)*
Kathleen Winters *(Operations)*

**Staff Attending:**

**Guest:**

**Board Members Not Present:** All Board Members were present.

Meeting called to order at 6:00 p.m.

Bonnie Ellis opened the meeting.
A. Cell phones were silenced.
B. Attendance List/Hours reported.

**Secretary Report** (Jill Schultz)
A. The October 28, 2014 Board Meeting minutes were presented for approval.

| Motion: | Pat Curtner moved to approve the October 28, 2014 meeting minutes as corrected and amended. | Vicci Mattsfield seconded the motion. Motion carried. |

**Treasurer’s Report** (Vicci Mattsfield)
A. The Financials were presented.
B. Morgan Stanley is in the process of setting up our account for online banking. Linda will be able to view our account in time for the board meetings instead of waiting to receive the end-of-month report in the mail.

**Show Director/Coordinator Report** (Linda Wines and Laura Nagel)
A. Linda and Laura were in Duluth for a walk-through with a few of the committees.
B. The Board discussed the long admission lines. It was recommended that people can pre-purchase a 1-day admission to be used on any day of the show for an additional $1 service charge. Debra will process the request. People who don’t want to stand in line to purchase a ticket to the show may choose to pre-purchase the ticket and avoid the line.

| Motion: | Kathleen Winters made a motion to accept the proposal for the extra $1 service charge for a pre-purchase admission. Anne McCandless seconded the motion. Motion carried. |

C. By phone, Linda and Laura requested that the Board discuss and approve a lecture package. The idea was that a person can pre-purchase a lecture package in the amount of $25 that would include all the lectures except for the breakfast lecture. There were a number of questions about this proposal. This was tabled until next month.
President-Elect (Martha Eaves)
A. Martha reported that Minnesota Quilters, Inc. received $2,010 from the GiveMN fundraising event. There were 29 donors. Martha believes it would help to have a matching donor to inspire others.

B. Martha presented a Grant List update to include a misplaced grant request. The Board discussed all of the grant requests carefully.

Motion: Sharon Peterson made a motion that the Grantees receive the amounts as follows: Blaine Community Quilters - $300; Bundles of Love, Andover - $300; Lake Area Quilters, Alexandria - $500; Quilt Dreamers, Apple Valley - $300; Lakeland Public - $2,000; Burnsville Senior Quilters - $300; Pioneer Public TV - $2,000; Comfort Quilters of Chisago - $300; Eagan Woman’s Day Celebration - $500; Naomi Family Residence Quilting Project - $500. Mary Ann Baraibar seconded the motion. Motion carried.

C. Martha presented the list of scholarship applicants. The Board will review and vote via email choosing 1st, 2nd and 3rd choices.

Communications (Pat Curtner and Karen O’Brien)
A. Pat reported that articles were turned in to the newsletter editor on time this month.

Education (Sharon Peterson and Charlette Pittman)
A. Charlette discussed new space for the 2015 Holiday Brunch.
B. The Board discussed possible new locations for the Holiday Brunch.
C. At the time of the board meeting only 55 people had signed up. Do we continue the Holiday Brunch?
D. One of our members received a free Victoria Findley Wolfe class. Sharon presented an idea to give door prizes to certain volunteers for an in-town retreat or a $50 voucher for a retreat of choice. The Board decided to table this idea for future consideration and discussion.

Membership (Mary Ann Baraibar and Anne McCandless)
A. Anne McCandless reported that the fabric for the 2016 Challenge would be Cherrywood Fabric.
B. Anne discussed the various prize categories for the Challenge.

Motion: Pat Curtner made a motion that there will be two categories for the 2016 Challenge – quilts and non/quilts. Martha Eaves seconded the motion. Motion carried.

C. Anne, as one of the 2015 Fall Getaway Coordinators, requested approval from the board to receive a free hotel room for the Fall Getaway. This was tabled for the future.

Operations (Suzanne Fisher and Kathleen Winters)
A. Kathleen reported that she met with Rochelle from St. Lawrence Church. We had an issue with the heat recently. If that happens again, we are to notify the church. The church will have a management company that manages the boiler. Someone will be available every Saturday from 10-2. The hours will be staggered in case we have a problem.
B. Kathleen reported that Debra Svedberg, Linda Wines, Bonnie Ellis and Kathie Simon Frank have key cards to the building.
C. The doors will be open when we have events as listed on our meeting calendar.
D. Suzanne provided an update on the move. Kathie Simon Frank wrote a list of survey questions which will appear in the newsletter to provide the new location search committee with what’s important to the members.
E. Suzanne gave an update on the search for a new payroll company and provided the Board with 3 options and recommendations. The switch from our current payroll company to the new one will be January 1.

Motion: Anne McCandless made a motion that we use CBIZ as our payroll company. Martha Eaves seconded the motion. Motion carried.
**Past Co-Presidents** (Kathie Simon Frank and Patty Von Arx)
A. Patty reported that the nominating committee has met.
B. Patty discussed our R&Z relationship. We still need to have a relationship with them, however, we need to remove the policy letter from the website.

**President** (Bonnie Ellis)
A. Bonnie talked with a State Fair 4-H representative about giving a prize from Minnesota Quilters to one of the President’s favorite quilts. The Board discussed the pros and cons of giving a monetary prize vs a free membership in MQ. This was tabled until the next meeting.

| Motion: Vicci Mattsfield made a motion for the meeting to adjourn. Pat Curtner seconded the motion. Motion carried. |

Meeting adjourned at 8:51 p.m.

Respectfully submitted,
Jill Schultz
Secretary