Minnesota Quilters, Inc.

**Board of Directors Turnover Meeting**

**Date:** September 27, 2014  
**Location:** St. Lawrence Church, Minneapolis MN

**Board Members Attending:**  
Kathie Simon Frank (Co-President)  
Patty Von Arx (Co-President)  
Jill Schultz (Secretary)  
Kathy Faust (Treasurer)  
Bonnie Ellis (President-Elect)  
Laura Nagel (Past President)  
Kate Eelkema (Education)  
Sharon Peterson (Education)  
Kathy Brevig (Communications)  
Pat Curtner (Communications)  
Anne McCandless (Membership)  
Gail Hanson (Membership)  
June Kolodzieski (Operations)  

**Staff Attending:**  
Debra Svedberg

**Guests:**  
Martha Eaves  
Vicci Mattsfield  
Karen O’Brien  
Charlette Pittman  
Mary Ann Baraibar  
Suzanne Fisher

**Board Members Not Present:**  
Kathleen Winters (Operations)

Meeting called to order at 9:15 a.m.

Introductions – Bonnie Ellis led a “remembering names” exercise for the Board members to get to know each other.

**Co-Presidents** (Kathie Simon Frank and Patty Von Arx)
A. The Co-Presidents welcomed the Board, gave thank-you gifts to the Board members and had everyone complete a “favorites” form.
B. Conflict of interest forms and volunteer forms were signed and completed by the Board.

**Secretary** (Jill Schultz)
A. Jill presented the action items list to the Board to update. Updates were made to the action items list.
B. Patty will give Jill the volunteer hours chart to track for the coming year.
C. The roster was passed around to the Board for revisions.

**Break out:**
A. Incoming and outgoing board members met and discussed job description changes.
B. Job description changes were then discussed by the Board.
C. During the job description changes, “Quilting for Others”, “Special Events” and “Community Outreach” were all discussed as to what director they belong to. The Board discussed if there should be a special committee formed.

**Action Item:** Members of the Board are to write up thoughts and recommendations and send them to the President-Elect, Martha Eaves, and she will compile and pass along the results.

**Past President** (Laura Nagel)
A. Laura presented her year-end report.

**Show Director/Coordinator Report** (Linda Wines and Laura Nagel)
A. Laura presented the 2015 Raffle Quilt to the Board.
B. The faculty committee has not been filled.
C. Paula Nadelstern will be the speaker at the Banquet.
D. Items for the Registration Book are due mid-to-late October.

**Education** (Kate Eelkema and Sharon Peterson)
A. The year-end report was presented.
B. MQ will be going to Willmar as its “on the road” meeting in July 2015.
Membership (Gail Hanson and Anne McCandless)
A. The year-end report was presented.
B. Barbara Jackson will be the business member coordinator.

Communications (Kathy Brevig and Pat Curtner)
A. The year-end report was presented.

Operations (June Kolodzieski)
A. June provided “key” forms to incoming board members to complete.
B. June presented the year-end report.

Lunch break.

President-Elect (Bonnie Ellis)
A. Candidates for Quilter of the Year were presented to the Board.
B. After discussion, the Board chose a Quilter of the Year for 2015.

Office (Debra Svedberg)
A. Debra presented the Board members with instructions for using a new email system.
B. Debra gave an office tour to incoming and outgoing Board members.
C. Debra discussed the meeting bin procedure.

Treasurer’s Report (Kathy Faust)
A. Kathy presented the budget.
B. Kathy discussed our special tax category because we are a non-profit and not sales tax exempt.
C. Kathy reminded the Board that it has a duty to be fiscally responsible.

Motion: Pat Curtner made a motion to adjourn the meeting. Mary Ann Baraibar seconded the motion. Motion carried.

Meeting adjourned at 3:25 p.m.

Respectfully submitted,
Jill Schultz
Secretary