Minnesota Quilters, Inc.  

**Board of Directors Meeting**

**Date:** September 22, 2015  
**Location:** St. Lawrence Church, Minneapolis MN  

<table>
<thead>
<tr>
<th>Board Members Attending:</th>
<th>Staff Attending:</th>
<th>Guest:</th>
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<tbody>
<tr>
<td>Bonnie Ellis (<strong>President</strong>)</td>
<td>Linda Wines</td>
<td>Rose Allen</td>
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<td>Jill Schultz (<strong>Secretary</strong>)</td>
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<tr>
<td>Vicci Mattsfield (<strong>Treasurer</strong>)</td>
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<td>Martha Eaves (<strong>President-Elect</strong>)</td>
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<td>Kathie Simon Frank (<strong>Past Co-President</strong>)</td>
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<td>Patty Von Arx (<strong>Past Co-President</strong>)</td>
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<tr>
<td>Sharon Peterson (<strong>Education</strong>)</td>
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<td>Charlette Pittman (<strong>Education</strong>)</td>
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<tr>
<td>Anne McCandless (<strong>Membership</strong>)</td>
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<tr>
<td>Suzanne Fisher (<strong>Operations</strong>)</td>
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<td>Kathleen Winters (<strong>Operations</strong>)</td>
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**Board Members Not Present:** Pat Curtner (**Communications**), Mary Ann Baraibar (**Membership**)

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Meeting called to order at 6:00 p.m.

Bonnie Ellis opened the meeting.

A. Cell phones were silenced.

B. Attendance List/Hours reported.

**Secretary Report** (Jill Schultz)

A. The August 25, 2015 Board Meeting minutes were presented for approval.

Motion: Charlette Pittman moved to approve the June 23, 2015 meeting minutes as corrected and amended. Kathleen Winters seconded the motion. Motion carried.

B. The Action Items will be discussed at the turnover meeting. Jill will remove the completed items in the September minutes.

**Treasurer’s Report** (Vicci Mattsfield)

A. The Financials were presented and reviewed by the Board.

B. The Finance Committee recommended that CliftonLarsonAllen do our Financial Review this year.

Motion: Charlette Pittman moved that CliftonLarsonAllen do the Financial Review this year. Kathie Simon Frank seconded the motion. Motion carried.

C. MQ’s investment policy recommends that we invest our money in CD’s only.

D. MQ has approximately $77,000 in a liquid bond fund. The Board discussed dividing up this money into several CD’s so that CD’s will be coming due throughout the year.

Motion: Charlette Pittman moved to put the money (approximately $77,000) in between current CD’s so they mature when our current CD’s do not. Anne McCandless seconded the motion. Motion carried.

E. Martha Eaves will work with Kathie and Patty on transitioning who will work on MQ’s investments.

F. Vicce Mattsfield presented the completed Budget to the Board.
Motion: Sharon Peterson moved to approve the Budget as stated. Anne McCandless seconded the motion. Motion carried.

G. Vicci will email the directors individual budgets. The directors should try to divide their individual budgets throughout the year; put income and expenses into the proper months. This needs to be completed by the Finance meeting in October.

Show Director/Coordinator Report (Linda Wines)
A. Bonnie Ellis will not be on the show committee for small quilt auction as previously voted upon.
B. Linda Wines presented the Show Committee roster to the Board.

Motion: Anne McCandless moved to approve Mary Ann Baraibar to be on the show committee. Kathleen Winters seconded the motion. Motion carried.

C. Sharon Peterson will be added to the Show Committee roster.
D. There was a Show Committee meeting on September 12.
E. The 2017 Challenge Committee should be on the Show Committee.
F. The Registration Book and Website are in progress.
G. MQP is losing some key members; there will be no quilt sales at their booth for the 2016 quilt show.
H. Jill Schultz brought up the “quilt auction” idea and talked about the successful quilt auction held by her church.
I. President’s Challenge was presented.

Operations (Suzanne Fisher and Kathleen Winters)
A. Suzanne Fisher reported that there were no updates on the move.
B. Kathleen Winters discussed the keys provided to MQ from the church and who would receive the keys.

Communications (Pat Curtner)
A. Bonnie Ellis appointed Karen Kopitzke to replace Karen O’Brien as a Communications Director.

Education (Sharon Peterson and Charlette Pittman)
A. There are 9 spots open for the Fall Getaway.
B. Charlette Pittman reported that 5 people worked on the “Quilting For Others” at Millie P’s and was disappointed in the turnout. The Board discussed that it may have been a timing issue or not enough people were aware of it but not to drop it.
C. The In-Town Retreat was good. 48 people attended.
D. Sharon Peterson discussed Millie P’s “Farm Girl Club” and how financially successful it is. Sharon recommended that MQ have a similar event which would be a Mystery Quilt. Members would pay $30, non-members $40 and it people would sign up through Cvent. This would be presented as a class and would reach out-state Minnesota.
E. Sharon requested that Board Members encourage people to enroll in the November “Chintz Quilts” class.

Membership (Mary Ann Baraibar and Anne McCandless)
A. Nothing to report.

President-Elect (Martha Eaves)
A. Martha Eaves reminded Board Members to bring their board books to the turnover meeting on Saturday.
B. Martha and Linda Wines presented raffle quilt guidelines to the Board. We want to encourage the raffle quilt be completed by groups, such as outstate quilt guilds. Group or individual, we will do a contract.
Motion: Sharon Peterson moved that the proposed raffle quilt guidelines be made into a policy with changes as discussed. Anne McCandless seconded the motion. Motion carried.

C. The Quilter of the Year will be voted on at the turnover meeting.

**Past Co-Presidents** (Kathie Simon Frank and Patty Von Arx)
A. Patty Von Arx is putting Board Policies and Procedures together and will present them at the turnover meeting.
B. Kathie Simon Frank will work on the job descriptions of people who are not board members.

Motion: Sharon Peterson made a motion to adjourn the meeting. Patty Von Arx seconded the motion. Motion carried.

Meeting adjourned at 8:47 p.m.

Respectfully submitted,
Jill Schultz
Secretary