Minnesota Quilters, Inc.  

Board of Directors Meeting  

Date:  December 20, 2016  
Location: Recovery Church, St. Paul MN  

Board Members Attending:  
Rose Allen (Co-President)  
Pat Curtner (Co-President)  
Martha Eaves (Past President)  
Karen Knoll (Secretary)  
Vicci Mattsfield (Treasurer)  
Barbara Jackson (Membership)  
Kathie Simon Frank (Operations)  
Suzanne Fisher (Operations)  
Karen Kopitzke (Communications)  
Merle Pratt (Education)  

Staff Attending:  
Linda Wines  

Guests:  
Brenda Lyseng  

Board Members Not Present:  
Adrianna Lemberg (President-Elect)  
Kay Genelin (Communications)  
Sharon Peterson (Education)  
Lynnette Wass (Membership)  

Meeting called to order at 6:00 p.m.  

Secretary Report (Karen Knoll)  

A. The November, 2016 Board Meeting minutes were presented for approval.  
   Action items were reviewed, the item to search for a historian was removed as we have a volunteer.  
   
   Motion: Suzanne moved the minutes be approved, seconded by Barbara. Motion carried.  

Treasurer’s Report (Vicci Mattsfield)  

A. Vicci presented the Treasurer’s report.  
   
   Motion: Suzanne moved to approve the Treasurer’s report, seconded by Martha. Motion carried.  

Show Director Report (Linda Wines)  

A. The registration books were mailed and the boxes arrived at the office December 20th.  
B. The registration system is in testing mode.  
C. Registration fees will be waived for the people in the classes with the problem Bernina machines at the 2016 show.  

Membership (Barbara Jackson)  

A. Membership brochures will be distributed to quilt shops with the registrations books.  

Education (Merle Pratt)  

A. Calendar was passed out, the February in-town retreat will be at Pearl & Myrtles in Anoka Feb 16-19.
Executive Committee

A. Interviews for the bookkeeper were completed and one was chosen.

Motion: Suzanne moved to approve hiring the bookkeeper at the rate recommended, seconded by Vicci. Motion carried.

B. There have been 5 applicants for the show director position, applications are now closed. Interviews will begin in January.

C. Grants – the list of final grant recipients and amounts was presented.

Motion: Suzanne moved to accept the recommended grants and amounts, seconded by Kathie. Motion carried.

D. Recommended the grant proposals be more specific, application should define large/small grants and how much can be requested. (Added action item)

E. There have been 3 applications for the scholarship, one was chosen.

Motion: Martha moved to award the scholarship as specified, seconded by Vicci. Motion carried.

F. Should we have a sign-up sheet for hospitality instead of it being an assigned role? Need instructions on how to make coffee.

Operations (Kathie Simon Frank)

A. This was Suzanne’s final board meeting as Operations Director.

B. It was recommended that a more controlled procedure for receiving and returning quilts for gallery exhibits be implemented, similar to the way the show handles quilts (receipts).

C. Suzanne proposed we have a signup sheet for show & tell in advance, rather than while waiting in line.

Vicci moved to adjourn, seconded by Suzanne. Motion carried.

Meeting adjourned at 7:55

Respectfully submitted,

Karen Knoll

Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>The Communications Directors will be working on an article for a PR person for MQ.</td>
<td>April 28, 2015</td>
<td>Communications Directors</td>
<td></td>
</tr>
<tr>
<td>Organize a bus trip to Quilt National</td>
<td>December 20, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modify grant proposals form to be more specific as to amounts that can be requested</td>
<td>December 20, 2016</td>
<td>Comm/President-Elect</td>
<td></td>
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</tbody>
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