Meeting called to order at 6:00 p.m.

**Secretary Report** (Karen Knoll)

A. The October, 2016 Board Meeting minutes were presented for approval.

Motion: Kathie moved the minutes be approved, seconded by Vicci. Motion carried.

**Treasurer’s Report** (Vicci Mattsfield)

A. Vicci presented the Treasurers report.

Motion: Kay moved to approve the Treasurers report, seconded by Kathie. Motion carried.

B. The Cash Receipts, Cash Disbursement, Cash & Check Management policies were presented for approval as recommended by the Finance committee.

Motion: Adrianne moved to approve these documents, seconded by Kay. Motion carried.

A. Two CDs are coming due this month. The Finance committee recommends re-investing these CDs as well as 12K from an earlier CD as 2 CDs.

Motion: Vicci moved to reinvest these CDs as recommended, seconded by Lynette. Motion carried.
Show Director/Coordinator Report (Rebecca Finch)

Rebecca informed us of several show committee member changes.

Motion: Vicci moved to give Laura Nagel and Patty VonArx the standard committee perks in recognition for work on the faculty for the show, seconded by Kathie. Motion carried.

Discussed if the faculty committee should be a 2 year committee. Show committee structure will be looked at during the summer show follow-up meeting.
Rose will do the powerpoint for the January meeting.

Education
If there is no class scheduled for the Friday between the Thursday and Saturday member meetings, Quilting for Others will hold sewing sessions. There will be sewing sessions January 6 and February 3.

Executive Committee
A. There have been 6 applicants for the Bookkeeper position so far, interviews will be held after Thanksgiving
B. The Show Director position will be posted.

Motion: Kathie moved to approve the show director position announcement, seconded by Vicci. Motion carried.

C. Reassignment of board responsibilities was presented.
D. The Textile Center guild meeting – the textile center will be undergoing renovations.
E. Fundraising ideas were presented.

Motion: Kathie moved the 365 campaign continue as an ongoing fundraising campaign, seconded by Martha. Motion carried.

F. The Charter Member Scholarship has been tabled until the December board meeting.
G. The Raffle Quilt for 2017 will be decided on at the January meeting.
H. A donation of a sit down long arm machine has been made. It needs to be checked out and a decision made on what to do with it.
I. A second Operations Director needs to be found to finish out this year (through October).

Membership (Barbara Jackson)
A. 12 renewed and 10 new memberships were received during the Open House. About 56 signed the guest book. Suggestions – small group quilt challenges, round robins, etc

Operations (Kathie Simon Frank)
A. Several storage lockers contents have been consolidated saving us money.

Vicci moved to adjourn, seconded by Kathie. Motion carried.

Meeting adjourned at 9:05

Respectfully submitted,

Karen Knoll
Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>The Communications Directors will be working on an article for a PR person for MQ.</td>
<td>April 28, 2015</td>
<td>Communications Directors</td>
<td></td>
</tr>
<tr>
<td>Actively look for a Historian</td>
<td>February 23, 2016</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Plan for MQ’s 40th (Ruby) Anniversary (2018)</td>
<td>February 23, 2016</td>
<td>All Directors</td>
<td></td>
</tr>
</tbody>
</table>