Minnesota Quilters, Inc.

Board of Directors Meeting

Date: October 25, 2016
Location: Recovery Church, St. Paul MN

Board Members Attending: Staff Attending: Guests:

Rose Allen (Co-President) Linda Wines Rebecca Finch
Pat Curtner (Co-President) Betsey Shannon
Adrienne Lemberg (President-Elect) 
Martha Eaves (Past President) 
Karen Knoll (Secretary) 
Vicci Mattsfield (Treasurer) 
Barbara Jackson (Membership) 
Lynnette Wass (Membership) 
Suzanne Fisher (Operations) 
Kathie Simon Frank (Operations) 
Kay Genelin (Communications) 
Karen Kopitzke (Communications) 
Sharon Peterson (Education) 
Merle Pratt (Education)

Board Members Not Present:

Meeting called to order at 6:00 p.m.

Show Director/Coordinator Report (Rebecca Finch)

A. We have a full show committee although Rebecca is doing 3 jobs.
B. Betsey Shannon presented the fabrics chosen for the 2018 challenge,

Secretary Report (Karen Knoll)

A. The September, 2016 Board Meeting minutes and Turnover meeting minutes were presented for approval.

Motion: Vicci moved the minutes be approved, seconded by Kathie. Motion carried.

Treasurer's Report (Vicci Mattsfield)

A. The Audit is planned for the week after Thanksgiving.
B. Vicci presented the Treasurers report.

Motion: Kay moved to approve the Treasurers report, seconded by Barbara. Motion carried.

C. The 2016-2017 budget was presented

Motion: Suzanne moved to approve the budget with changes noted for 2016-2017, seconded by Martha. Motion carried.
LRP

A. Rose will meet with Karl from the Textile center about co-sponsoring a lecture in March.
B. Faculty applications have been put on the website.
C. Looking for a new in-town retreat location

Executive Committee

A. Division of duties between the co-presidents was presented
B. The Bookkeeper position has been advertised, one application so far. Operations, Treasurer, and Co-Presidents will be involved in the interviews.
C. Gift in Kind policy was presented by Linda. It is needed for the Auditors.

Motion: Vicci moved to approve to accept the Gift in Kind policy, seconded by Suzanne. Motion carried.

D. Meeting schedules were passed out; Finance and Board meetings are combined for November and December.
E. Additional staff time (80 hours?) required for CVent show setup
F. 2 proposals for the 2018 raffle quilt have been received; promote it more in the next newsletter. The submission criteria document needs an update.
G. Quilter of the Year nominations were presented and one was voted on.

Membership (Barbara Jackson)

A. Updates on Open House were presented

Communications (Karen Kopitzke)

A. Trying to encourage more people to switch to the electronic newsletter instead of the print version – 150 people still received the paper version, 100 of those have e-mail addresses.

Operations (Kathie Simon Frank)

A. Talking to the church about the possibility getting a door for the meeting room (lockable for leaving items overnight for retreats?)

Education

A. Looking for a new in-town retreat location
B. 29 quilts were brought to Harriet Tubman shelter
C. The Eagan Youth quilts were brought to the MVN Hospice

Suzanne moved to adjourn, seconded by Barbara. Motion carried.

Meeting adjourned at 8:52

Respectfully submitted,
Karen Knoll
Secretary