Minnesota Quilters, Inc.  

Board of Directors Meeting  

Date: April 25, 2017  
Location: Recovery Church, St. Paul MN  

Board Members Attending:  
Rose Allen (Co-President)  
Pat Curtner (Co-President)  
Martha Eaves (Past President)  
Adrienne Lemberg (President-Elect)  
Vicci Mattsfield (Treasurer)  
Karen Knoll (Secretary)  
Kathie Simon Frank (Operations)  
Kay Genelin (Communications)  
Merle Pratt (Education)  
Lynnette Wass (Membership)  
Barbara Jackson (Membership)  

Staff Attending:  
Brenda Lyseng  

Guests:  

Board Members Not Present:  
Karen Newman (Operations)  
Karen Kopitzke (Communications)  

Meeting called to order at 6:00 p.m.

Secretary Report (Karen Knoll)

A. The March, 2017 Board Meeting minutes were presented for approval.

Motion: Adrianne moved to approve the March minutes, seconded by Vicci. Motion carried.

Treasurer’s Report (Vicci Mattsfield)

A. The finance summary/recommendation sheet was presented.

Motion: Kathie moved to approve the monthly finance report, seconded by Adrianne. Motion carried.

B. The check request procedure changes were presented. The revised form will be voted on at the May board meeting.

Show Director Report (Brenda Lyseng)

A. Quilt insurance – nothing specific until we have specific info on quilts entered. Need to have a workshop or other info on how to insure your own quilts when we announce we will no longer cover them (in future)?

B. The show registration report was presented. No teachers have been canceled but 2 Saturday classes have been cancelled due to low enrollment.

C. We will offer half booths (5x10) as a way to get new or small vendors to the show.

D. Judged – add “wholecloth” as a replacement for mixed techniques?

Motion: Vicci moved to combine Large 1 & 2 person mixed techniques into Mixed Techniques – Large and add Wholecloth category (1st, 2nd, 3rd place), seconded by Kathie. Motion carried.

E. MQ is now on Instagram (https://www.instagram.com/mnquilters/)

Executive Committee

A. 1 candidate for bookkeeper has been interviewed, there have been additional applications. Renae’s last day is Friday. Need a list of what needs to be done during the transition.

B. Debra may need to work extra hours before the show.

Motion: Adrianne moved to approve Debra for up to 40 hours in May, seconded by Kathie. Motion carried.
C. The Grant Application form changes were presented and need to be posted to the website.

Motion: Merle moved to approve the revised Grant application, seconded by Lynette. Motion carried.

D. Nominating committee – every position has a candidate. Additional nominations will be taken at the May member meeting.

E. A letter has been sent to Sharon to relieve her of her duties as Education co-director for the remainder of her term. Hold off on replacement for now.

Motion: Kathie moved to officially remove Sharon as education co-director, seconded by Kay. Motion carried.

F. Operations (Kathie Simon Frank)

A. Portable stage – talked to the church, their board is interested but concerned about storage. Possible co-purchase? Reconnect in a week or two.
B. The upright magazine rack went to a school library, can we get the picture into the newsletter?
C. Another storage locker was rented for a couple of months to store quilts for the show.
D. Getting bids for credit card processing. Decision will be made in finance meeting.
E. Started bids for IT support.
F. Garage sale will be setup in the church vestibule.

Membership (Barbara)

A. There will be a drawing at the May member meeting from people who have brought guests to meetings.

Education (Merle Pratt)

A. Can we run the slide show of the show quilts before the July member meeting.
B. No road trip to Rochester this year.
C. Tentative speakers but no contracts yet for remainder of the year.

Vicci moved to adjourn, seconded by Adrianne. Motion carried.

Meeting adjourned at 8:45

Respectfully submitted,

Karen Knoll
Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>The Communications Directors will be working on an article for a PR person for MQ.</td>
<td>April 28, 2015</td>
<td>Communications Directors</td>
<td></td>
</tr>
<tr>
<td>Plan for MQ's 40&lt;sup&gt;th&lt;/sup&gt; (Ruby) Anniversary (2018)</td>
<td>February 23, 2016</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Organize a bus trip to Quilt National</td>
<td>December 20, 2016</td>
<td></td>
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<tr>
<td>Modify grant proposals form to be more specific as to amounts that can be requested</td>
<td>December 20, 2016</td>
<td>Communications &amp; President-Elect</td>
<td></td>
</tr>
<tr>
<td>Decide on what to do about insurance for quilts in future shows.</td>
<td>February 28, 2017</td>
<td></td>
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</tbody>
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