Meeting called to order at 6:00 p.m.

**Secretary Report** (Karen Knoll)

A. The January, 2017 Board Meeting minutes were presented for approval.

Motion: Kathie moved the minutes be approved, seconded by Barb. Motion carried.

**Treasurer’s Report** (Renae Shields)

A. Renae presented the Treasurer’s report, along with the new summary/recommendations sheet. In the future, the Balance Sheet Previous Year Comparison, Profit & Loss Budget Performance reports will continue to be distributed but not reviewed in detail. The following Finance committee recommendations were acted on.

Motion: Kay moved to approve the purchase of a 6 month CD with $30K from checking, seconded by Lynette. Motion carried.

Motion: Kathie moved to renew the $25K CD coming due 2/22/17 for 12 months, seconded by Martha. Motion carried.

Motion: Martha moved to approve the change to the monthly reports as described above, seconded by Kay. Motion carried.

**Show Director Report**

A. 2018 Raffle quilt – Jude brought in an example of the quilt, members will be solicited for participation, either by donating fabric or signing up to create a block.
B. The show registration report was presented. We need to start promoting classes that have low enrollment on Facebook.
C. Bids for moving our stuff to and from the show were presented.

Motion: Martha moved we accept the bid from the mover we have used for previous shows, seconded by Barbara. Motion carried.

LRPP (Rebecca Finch)
A. Would like the letters of intent/contracts for the 2018 show faculty by the April 28th, 2017 show book deadline.

MQP
A. A portable stage would have been helpful for the March meetings. If we were to buy one we would need to discuss with the church where it could be stored.

Executive Committee
A. Are there Lecture hosting needs for the Carolyn Mazloomi lecture March 11? Need to talk to Rose?

Communications (Karen Kopitzke)
A. CVent training is needed for Brenda.
B. Printed newsletter discussion, no changes at this time.

Operations (Kathie Simon Frank)
A. MQP has applied for a grant to have materials archived, they need another file cabinet for storage, can probably empty one in the office and give it to them.
B. New cart for hanging materials for the show, at some point we need to consider a more efficient way to store.
C. Get rid of tall library display rack – Karen Kopitzke will post it.
D. Rose and Operations will meet with the staff to discuss changes in the office layout.
E. We currently do not have a contract for credit card processing. We will test the Square during the March meetings.
F. The cost of insuring quilts at the show has greatly increased in price; several options for this year were discussed.

Motion: Karen Kopitzke moved we insure the quilts at the show this year through our current agent, seconded by Kay. Motion carried.

G. Add an action item on how to handle insurance for future shows.
H. The missing quilt was returned to the owner anonymously by mail.
I. A laptop for the show director is needed; Karen Newman is researching models/prices.

Motion: Martha moved to approve the purchase of laptop, seconded by Kay. Motion carried.

J. The donated Tin Lizzie has been sold.

Membership (Barbara)
A. Can a business membership be more than one person? Yes.
B. Outstanding Volunteer nomination are needed, make an announcement at the March Meetings. Too late for the March newsletter, maybe Debra can send out an email to the membership requesting nominations. 2 nominations were made at this meeting.

Education (Merle Pratt)
A. Try writing some of the meeting announcements on the white board.
B. The Sunshine machine will be going in for a checkup/servicing.
C. Holiday Brunch will be at Edinburgh again for 2017.
D. A volunteer recognition breakfast will be held before the Saturday meeting in April.

Lynette moved to adjourn, seconded by Martha. Motion carried.
Meeting adjourned at 9:50

Respectfully submitted,

Karen Knoll
Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>The Communications Directors will be working on an article for a PR person for MQ.</td>
<td>April 28, 2015</td>
<td>Communications Directors</td>
<td></td>
</tr>
<tr>
<td>Organize a bus trip to Quilt National</td>
<td>December 20, 2016</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Modify grant proposals form to be more specific as to amounts that can be requested</td>
<td>December 20, 2016</td>
<td>Communications &amp; President-Elect</td>
<td></td>
</tr>
<tr>
<td>Decide on what to do about insurance for quilts in future shows.</td>
<td>February 28, 2017</td>
<td></td>
<td></td>
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</tbody>
</table>