Minnesota Quilters, Inc.  
Board of Directors Meeting

Date: September 26, 2017  
Location: Recovery Church, St. Paul MN

**Board Members Attending:**  
Rose Allen (Co-President)  
Pat Curtner (Co-President)  
Martha Eaves (Past President)  
Adrienne Lemberg (President-Elect)  
Vicci Mattsfield (Treasurer)  
Kathie Simon Frank (Operations)  
Karen Newman (Operations)  
Karen Knoll (Secretary)  
Karen Kopitzke (Communications)  
Kay Genelin (Communications)  
Merle Pratt (Education)  
Lynnette Wass (Membership)  
Barbara Jackson (Membership)

**Staff Attending:**  
Brenda Lyseng

**Guests:**  
Elise Frederick  
Mary Tague  
Laura Nagel

**Board Members Not Present:**  
Diane Rose (Education)

Meeting called to order at 6:05 p.m.

**Secretary Report**

The August, 2017 Board Meeting minutes were presented for approval.

| Motion: Vicci moved to approve the minutes, seconded by Pat. Motion carried. |

**Treasurer’s Report**

The finance summary/recommendation sheet was presented.

| Motion: Barbara moved to approve the monthly finance report, seconded by Kay. Motion carried. |

**LRPP Report**

There was no LRPP meeting. The 2018 show faculty is set. May and October meeting speakers are needed.

**Strategic Planning Report**

Updates will be presented at the October meeting.

Fundraising – do we need to create a committee?

Wynn Martin proposed we offer a “rollback” membership offer. Members can purchase gift memberships for new members at price charged 40 years ago ($10). This offer is not good for renewals.

| Motion: Vicci moved that membership work with Wynn on details of this offer, seconded by Kathie. Motion carried. |

Should be advertised in the November newsletter
**Budget**

Show price changes were presented. The show budget assumes an average of 20hrs/week for the show director.

**Motion:** Barb moved show budget approved as amended, seconded by Kay. Motion carried.

Show committee considerations were discussed. What can be given as a perk? (not merchandise) The hotel perks had been reduced, will this cause some people to not volunteer for the jobs that require presence at the show for multiple days? Revisit this at the October meeting.

**Motion:** Kathie moved the budget be approved, seconded by Martha. Motion carried.

**Show Director Report**

Sponsorship  
Will no longer have the extra priced breakfast/desert lectures. Instead, for the early am lecture concessions will open early so people can buy their own breakfast if they want to. For the evening Van Gogh lecture, have a cash wine bar/happy hour?  
Can we work with city to get some gardens planted in quilt block designs? Contact visitors bureau about what can be “quilt bombed”?  
Meet the teachers will be held poolside during the banquet social hour.  
Expand the sneak peek to 3 hours Wednesday evening.

The completed raffle quilt was shown.

**Communication**  
Clarification for use of the MQ logo vs the Show “logo”

**Education**

The “Sunshine” machine – unable to find anyone to service it or get any response from the company. If someone has time to understand the tension adjustments and what type of thread it likes it will probably be ok. Will offer it for sale by bid during the pop up garage sale.  
The print head on the plotter was replaced, still doesn’t work. Try to get rid of it (twin cities free market?)  
Getting rid of these 2 items may free up enough room in storage for another library cart.

The bus trip to Rochester registrations are not filling.

**Operations**

The PCI Compliance questionnaire was completed. The oversite for technology responsibility was moved to communications. May require some policy updates (password changes, etc.)

Reminder that board members need to check the file for check requests that need to be signed.

Training for new board members will occur before the next board meeting.

For the next meeting:
• Grant requests
• Scholarship applications
• Quilter of the Year

Vicci moved to adjourn, seconded by Kathie
Meeting adjourned at 9:40 pm

Respectfully submitted,

Karen Knoll, Secretary
<table>
<thead>
<tr>
<th>ACTION ITEM</th>
<th>When Presented</th>
<th>Responsibility</th>
<th>Progress/Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work as a group to get the books owned by MQ valued.</td>
<td>December 17, 2013</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>The Communications Directors will be working on an article for a PR person for MQ.</td>
<td>April 28, 2015</td>
<td>Communications Directors</td>
<td></td>
</tr>
<tr>
<td>Organize a bus trip to Quilt National</td>
<td>December 20, 2016</td>
<td>All Directors</td>
<td>Bus trip in conjunction with Textile Center for August 17th, 2017</td>
</tr>
<tr>
<td>Modify grant proposals form to be more specific as to amounts that can be requested</td>
<td>December 20, 2016</td>
<td>Communications &amp; President-Elect</td>
<td>Completed 4/25/2017</td>
</tr>
<tr>
<td>Decide on what to do about insurance for quilts in future shows.</td>
<td>February 28, 2017</td>
<td>All Directors</td>
<td></td>
</tr>
<tr>
<td>Look at policies for use of MQ logos and show logos</td>
<td>May 23, 2017</td>
<td>Communications</td>
<td></td>
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