MINNESOTA QUILTERS BOARD MEETING – April 24, 2018


PRESIDENT ADRIANNE LEMBERG called the Joint meeting of the Board and Finance to order at 5:02 pm.

FINANCIAL MEETING:

BOOKKEEPER’S REPORT: Renae Shields, MQ Bookkeeper, reported that our total assets show a growth since January 2018 when compared to last fiscal year. She reported on MQ’s financials for March 2018 compared to March 2017. MQ’s revenue is above our expenses.

TREASURER’S REPORT: Vicci Mattsfield, Treasurer

Pat Curtner moved the motion and Kathie Simon Frank seconded to approve the Financial Report presented by Renae Shields.

CD coming due in May $31,000. Renew this CD for one year. Additional CDs coming due in June and July to cover any unexpected expenses that may arise. Kathie Simon Frank moved to renew the CD for one year and Peggy Stockwell seconded the motion. Motion approved.

SECRETARY’S REPORT: Sharon Lawrence, Secretary - Minutes tabled. Minutes will be emailed to the Board for their approval.

SHOW REPORT: Brenda Lyseng, Show Director – Reviewed the Show progress.

All classes will have sewing machines provided for registrants to use. Various sewing machine companies are providing machines.

Rental of cash registers: Kathie Simon Frank reported on her discussion with American Metro Cash Register who has provided registers for the past shows. This company rents cash registers and will set them up for the Show. Discussion held to review the number needed and the best locations so the areas who need them can easily access through the router.

Ribbons will be ordered through Twin Pines. Winners get a “I am a winner” ribbon for their name badge.

Moving truck: Matt’s Moving has a 26’ truck will be booked for shipping to St. Cloud. Cost between $900 and $1260.

Discussion regarding Insurance – cost $2500 for coverage of $500,000. This covers special exhibits and will include the quilts in the show but does not cover transporting quilts. Kathie Simon Frank moved to not make any commitment on special exhibits that would require insurance for the 2019 show until the insurance issue has been resolved. Vicci Mattsfield seconded the motion. Motion passed.

Named peril insurance – One estimate was $1320 for $200,000 value of quilts for transporting the quilts to the show. Moving insurance.com quote. Kathie Simon Frank will provide the value of the quilts for the show. Further discussion regarding insurance coverage needed.

BRIEF REPORT FROM COMMITTEES:

Minnesota Quilters will be a statewide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities.
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LRPP – Elise Frederick, President Elect - LRPP discussed ways of improving the membership meeting experience and teacher application documents and links on the website. Education will work with Communications on the teacher application topic. Education will include estimates for proposed purchases of a larger projector screen and wireless microphone during the FY2019 budget planning. Operations was provided with two additional requests that would have to be negotiated with Recovery Church and included in FY2019 budget planning.

DIRECTOR’S REPORT

EXECUTIVE COMMITTEE

Nominations for next year’s board - Report by Rose Allen, Past President: Recruiting members to run for the upcoming open positions on the MQ Board. Has found candidates to run for all positions except Treasurer is still open.

Board Table at the Show – signup sheet for 2-hour time frame was passed.

Financial Enhancement Strategy Committee: Rose Allen reported on a procedure for financial grants. Outline of process to secure grants – continuing setting up procedures.

EDUCATION – Merle Pratt and Diane Rose, Education Co-Directors – Calendar for the balance of the year.

Need a retreat person to assist in organizing the MQ retreats.

OPERATIONS – Kathie Simon Frank, Operations Co-Director

The donated Accuquilt will be set up for sealed bids for September. Demo will be at a membership meeting to show how to use this machine – possibly July.

Met with the Recovery Church to review lease. Discussed the possible availability of the office space that is used infrequently, as well as the need for additional storage space. We have a 3-year lease with option for 2 additional years – 5 years total. Recovery Church seems responsive to these requests.

Bookkeeper’s laptop has been installed.

Reported about the two helpers who set up the room for the meetings. One person had a contract and the other did not have a contract. Work contracts for each person and they will receive insurance coverage for any injury incurred while setting up.

Discussion regarding the budgets for retreats. Developing guidelines for all retreats.

COMMUNICATIONS

Framework for new and use of MQ Logo – No action Social media policy – No action

MEMBERSHIP – Lynette Wass and Mary Tague, Membership Co-Directors – emailed their report on the successful Birthday Membership meeting. 968 members to date. Close to our 1000 goal.

OTHER BUSINESS

Quilting for Others: Possibly to add this as a committee – it is not a standing committee and currently it is under Education. This committee could look for storage.

ADJOURNMENT – Motion made by Vicci Mattsfield and Seconded by Pat Curtner to adjourn the meeting at 8:15 pm. Motion carried. Minutes for April 24, 2018 – Minutes approved May 22, 2018.

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