Minnesota Quilters Board of Directors

Mission: To further the preservation of quilting, to educate, to document the art and craft of quilting in Minnesota.

Vision: Minnesota Quilters will be a state-wide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities.

MINUTES – August 28, 2018

Agenda was reviewed and amended.

MQ Meeting
Members present: Adrianne Lemberg, Merle Pratt, Rose Allen, Diane Rose, Elise Frederick, Vicci Mattsfield, Pat Curtner, Peggy Stockwell, Lynette Wass, Karen Knoll, Karen Newman, Kathie Simon Frank and Sharon Lawrence. Non-board members present: Staff: Renae Shields (MQ Bookkeeper), Guests: Donna Rockette, (Co-Membership Elect), Linda Wines (Co-President Elect), and Karen Kopitzke (Co-President Elect).

Meeting of the Finance/Board meeting was called to order at 5:00 p.m. Renae Shields presented the financial report. Total assets comparing YTD through August 24, 2018, is up $80,342 and total expenses are down $16,497.99 when compared to last year for a net income increase of $50,348.91 above 2017

Treasurer’s Report – Vicci Mattsfield - Financial report was moved by Elise Frederick and seconded by Kathie Simon Frank. Motion approved.

Rose Allen – Reinvested $30,000 to August 14, 2019. 2.45% at Wells Fargo. $57,000 balance in our checking account. Invest the $25,000 in a CD until September 2019. Moved by Pat Curtner and seconded by Peggy Stockwell. Motion passed.

Audit Review: Review is $5,900 and taxes are $1,600 for a total of $7,500 for this year. Motion to approve the audit bid was made by Kathie Simon Frank and Lynette Wass seconded. Motion passed.

Budget: Motion to pass the budget for 2019. Pat Curtner moved the motion and Kathie Simon Frank seconded. Motion passed.


Show report – Brenda Lyseng – Board approval for show coordinator will be in September. Reviewed the Annual Quilt Show and Conference 2019 Show Policies and Procedures. Motion made to approve the Show Policies and Procedures as amended. Vicci Mattsfield moved and Elise Frederick seconded. Motion carried.

Writing letters looking for venues for future shows. Location suggestions go to Show Director.

Director’s reports

Executive Committee – Elise Frederick

LRRP – Elise Frederick: Contract for teachers – suggested to make the teacher contract like the show faculty contract. Quilt stands have been purchased. We currently have 6 stands.

Treasurer-Elect stepped aside. Motion was made to appoint Vicci Mattsfield for another two-year term by Kathie Simon Frank. Seconded by Pat Curtner. Motion passed.
Motion by Vicci Mattsfield to approve job descriptions the content. Kathie Simon Frank seconded. Motion passed. The following job descriptions were approved: Getaway coordinators (Spring/Fall), Librarian, Meeting coordinators (day or evening), meeting hospitality coordinators (day or evening), Minnesota quilt project coordinators, quilting for others coordinator, and webmaster.

Operations: Kathie Simon Frank/Karen Newman – Recovery Church has allowed us to acquire additional space – an office and a storage area that will be exclusively be MQ’s. Looking for ideas on how we use the space. Discussion with Recovery Church on what the actual space will be for MQ to use.

MN Quilt Project Quilts: Issue arose if the quilts in storage should be appraised again. Been 10 years since the last appraisal. Quilts occasionally get sold and this year we made $2000. 3 quilts have been donated this year.

We have a donated quilt – MQP can do what they think is best to sell the quilt. Discussion made to continue with receiving donations that we can sell via the silent auction to raise funds for MQ. Donations still coming in for books.

Signup Software: $499/mo. Karen Kopitzke (Co-President Elect) and Linda Wines (Co-President Elect) presented a way to track membership participation. Has numerous areas that this could be of assistance. Motion made to purchase this software at the promotional price for one year by Rose Allen. Seconded by Elise Frederick. Motion carried.

Turnover meeting: September 18 at 5:00 pm

Communications: Karen Knoll reporting on posting winners on Facebook.

Education – Merle Pratt – Diane Rose

Calendar: Nothing new for the calendar.


Motion to adjourn by Vicci Mattsfield and seconded by Karen Knoll. Motion carried. Meeting adjourned at 7:51 p.m.

Minutes submitted by Sharon Lawrence, August 28, 2018. Adopted September 25, 2018