Minnesota Quilters, Inc Board of Directors Meeting
August 27, 2019

Mission: to further the preservation of quilting, to educate, to document the art and craft of quilting in Minnesota

Vision: Minnesota Quilters will be a state-wide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities

Board Members Present: Elise Frederick, Adrianne Lemberg, Linda Wines, Karen Kopitzke, Merle Pratt, Vicci Mattsfield, Peggy Stockwell, Karen Knoll, Kathie Simon Frank, Donna Rockette, Diane Rose

Staff Present: Dana Hoeschen, Bookkeeper; Valerie Mendoza, Show Director

Absent: Karen Newman, Mary Tague, Sharyn Resvick

- Show Director Reports – Linda Wines
  o Linda Wines has volunteered to take on the Show Director duties until the end of Sept at which time the new show director needs to be in place
  o 2020 procedures need to be approved. They will be sent out to the board by email.
  o RFP – Rochester has accepted the change and there is a proposal for the show to be in Rochester in 2022 & 2025
  o Linda and Dana are working on simplifying the budget to make allocations easier.
  o 9 more faculty contracts to go out by end of Aug

- Treasurer – Vicci Mattsfield and Dana Hoeschen
  o Motion to accept Finance Report as presented at Aug 20 meeting made my Kathie Simon Frank. Second by Diane Rose. Motion passed
  o All budgets requests are in except Show. Dana will email budget using 2018 St Cloud Show numbers until show budget is available. Tabled until next meeting
  o $25,000 cd was reinvested, $32,000 went into bank account.
  o Gifts in Kind- We need to establish policy, to establish procedure to take donations coming in and donations made to charities. Dana needs to be notified. Vicci will write up policy for QFO, Small quilt auction and Door Prizes. Values in and out will be a wash but they need to be tracked
  o Quote for Auditors services. $6100 for Review, $1700 for Tax Forms (990) Dana has suggested that she could do the Tax Forms and that the review does not need to be annual. Tabled until next meeting when more info will be available
• President – Elise Frederick
  o Show director job has been posted in newsletter, website, Minnesota Council for Nonprofits, and Springboard for the Arts. Motion by Karen Kopitzke to post on Minnesota Council for the Arts ($125) Second by Kathie Simon Frank. Motion Passed. Kathie Simon Frank will add info on annual salary to the posts.

• Valerie Mendoza
  o Valerie is continuing to help transition until new show director is hired
  o Working on contracts for venues: Duluth in 2020, Rochester in 2022 and 2025, St Cloud in 2023. Rochester has agreed to move deposit for 2021 to 2022. They are addressing the concerns from the 2019 show.

• President Elect – Karen Kopitzke
  o Faculty, Lecture, Program Committee has 9 contracts ready to go out for the 2020 show.
  o Laura Nagel will be the Chairperson for the FLP committee
  o Turn over meeting will be held Wednesday, Sept 25 at 5:00. Linda Wines will notify all new board members.

• Past President- Adrianne Lemberg
  o Annual Reports are due in Sept – please turn in to Adrianne. Annual Reports for past years are available online
  o Discussion of changing time of Annual Membership Meeting. Decision was no change.

• Operations – Kathie Simon Frank
  o Addition chairs and rack purchased for the church.
  o MQP has opted to leave their records and quilts in the storage unit. Kathie Simon Frank will be asking for help to get the storage unit reorganized in Sept.
  o The State Fair Award to Textile Arts went to “Waves” by Betty Rockstein
  o There are 7 Ribbons sponsored by MQ given to the Creative Arts area
  o Debra Svedberg (Admin) currently has time to be of assistance if you need her.
  o Insurance for the Quilt Show. This year it was $2500 to insure the quilts at the show. This has a $1000 deductible. Discussion tabled.
  o Textile Center Gala October 21. They have invited MQ to purchase a table to support the Textile Center. Motion by Kathie Simon Frank to buy table for 8 ($1000) for the Textile Center Gala to be sold to MQ members and to purchase ¼ page ad ($125). Seconded by Peggy Stockwell. Motion passed. The money will come from the Grants budget.
  o Quilter of the Year nominations should be turned in ASAP. Voting will be done at the Turn-over Meeting.
• **Secretary – Merle Pratt**

• **Communications – Peggy Stockwell and Karen Knoll**
  - Peggy requested more money be allocated for marketing to create display kit for away events
  - Discussion on need for long term vision
  - Discussion on gathering ideas for better marketing possibly new logo and more outreach
  - Receive request from Miyumi Amada for a Peace Quilt recognizing the anniversary of the bombing of Nagasaki. St Paul is Nagasaki’s sister city and would like to have a quilt to hang in the exhibit in Nagasaki.

• **Education – Diane Rose**
  - Presented Calendar of future events. (attached)
  - QFO at the Retreat Center at Millie P’s may not be available after the first of the year.

• **Membership – Donna Rockette**
  - no business

Motion to adjourn by Adrianne Lemberg. Second by Peggy Stockwell