MINNESOTA QUILTERS BOARD OF DIRECTORS

Mission: To further the preservation of quilting, to educate, to document the art and craft of quilting in Minnesota.

Vision: Minnesota Quilters will be a state-wide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities.

MINUTES – January 22, 2019

MQ MEETING – MEMBERS PRESENT FOR FINANCE COMMITTEE


Meeting of the Finance/Board Committee was called to order at 5:06 p.m.

5:00 TREASURER’S REPORT/FINANCIAL REPORT: Renae Shields presented the financial report. Total assets are $366,934 at December 2018 month end. $52,650 above what they were one year ago. Year to date expenses are ahead $19,964. This can be partly because of timing when invoices are submitted for payment – some invoices came in earlier last year.

5:30 MERCHANDISE COMMITTEE – Mary Wellman – Pat Basch: Discussion regarding issues surrounding ordering items for the Show. Looking for Board clarification on how to process the Committee’s requests more efficiently. Show director’s approval is needed and once approved the committee can go ahead. MQ credit card can be made for purchases under $500. Old merchandise will be on sale for the February membership meetings.

6:10 AUDITORS REPORT – CLIFTONLARSONALLEN: Review of MQ’s financials: Renae Shields was well prepared. Increase in net assets - $55,000 bottom line versus prior year loss of ($22,000). Minor adjustments were made. Gifts in kind: need to track items that have value. i.e. Holiday Brunch items of placemats, stockings, and quilts for donation. Sign in sheet will be prepared to note who donated and the number of stockings. Gift in Kind form used for those who still request a receipt. Bookkeeper will establish a value for the donation.

990 Tax statement was presented – emailed to all Board members.

Linda Wines: Reviewed our savings plans for CDs etc. We have a cash account that is liquid for immediate use. Jan 30,000 $27000 mutual funds Feb 26,000. Elise Fredericks moved to reinvest funds of up $83,000 to mature as close to June, August and/or September 2020. Seconded by Adrianne Lemberg. Motion approved.

Renae reported that Cvent Credit card fees are going up February 2019.

Donna Rockette moved to approve the financial report and seconded by Mary Tague. Motion approved.

Agenda was reviewed and amended.

Show Report: Valerie Mendoza was not present. Show rental was discussed. Four options were reviewed. Current $27,500 – Option 1 $29,500 – Option 2 $30,500 space. Show committee recommended Option 2.
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Karen Kopitzke moved to accept option 2 and Peggy Stockwell seconded. This option is $3000 higher than the current contract. Motion carried.

Operations – Kathie Simon Frank and Karen Newman: Maple Grove quilt guild is requesting to borrow hangers for their upcoming quilt show. This would be an exception to our policy regarding not loaning out our equipment. Allowing them to do this would be a gesture of good will for the efforts this guild has done to support MQ. Diane Rose will take responsibility for delivering and making sure they are returned in the same condition. Karen Newman moved to approve an exception to our quilt stand policy (no-lend policy) as a gesture of appreciation to Maple Grove Quilters and allow them to borrow the long hangers for their quilt show in May 2019. Sharyn Resvick seconded. Motion passed.

Discussion regarding the volunteers who have done a lot of help in the various moves to recognize these people for all their help. Several of these volunteers are the men who have helped.

Secretary: Kathie Simon Frank moved to approve the minutes and Vicci Mattsfield seconded. Motion carried.

Executive Committee Reports:

President – Elise Frederick – No report

President Elect – Karen Kopitzke and Linda Wines

LRPP: Discussion regarding teacher Show Contracts for 2020. Requesting that contracts be signed by June 2019. Brenda Lyseng was asked to consider being Faculty Chair for the Show.

Grants: Linda Wines - American Quilt Study group requesting $500 for October 2019 for an event in Lincoln, Nebraska. Kathie Simon Frank moved to designate $500 to helping the American Quilt Study group invite Jean Wakely to their October 2019 event. Karen Kopitzke seconded. Motion carried. Check request to come from the Grant account.

Past President – Adrianne Lemberg: Four descriptions need to be reviewed by each committee and approved. Send copies to Adrianne Lemberg and Debra Svedberg. Update on Nominations: Newsletter articles, announcements and personal contact is being used to find candidates for the board election to happen at the Annual Meeting in June.

Job Descriptions to approve – Treasurer – Updates were made. Motion to approve the Treasurers description as amended by Mary Tague and Diane Rose seconded. Motion carried.

Board of Director’s reports

Communications – Peggy Stockwell – Karen Newman: Discussion on Cvent training. Social media policy was discussed.

Education – Diane Rose – Sharyn Resvik: Planning calendar was presented. Contract for March speaker is pending.
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Membership – Mary Tague and Donna Rockette: Volunteer appreciation breakfast in April was discussed. Mary Tague moved to not have the volunteer breakfast but use the April meeting as the birthday celebration and thank our volunteers. Seconded by Sharyn Resvik. Motion carried.

Motion to adjourn was moved by Mary Tague and seconded by Kathie Simon Frank. Motion approved and meeting was adjourned at 8:38 p.m.

Minutes approved March 5, 2019.