Minnesota Quilters, Inc Board of Directors

Turn Over Meeting

September 25, 2019

Mission: to further the preservation of quilting, to educate, to document the art and craft of quilting in Minnesota

Vision: Minnesota Quilters will be a state-wide leader in providing creative quilting education, activities, and mentoring through a welcoming multi-generational community of quilters with various skills and abilities

Present: Karen Kopitzke, Linda Wines, Charlette Pittman, Elise Frederick, Merle Pratt, Peggy Stockwell, Karen Knoll, Mary Tague Sharyn Resvick, Laurie Klinkhammer, Donna Rockette, Ellen Wold, Kathie Simon Frank, Aileen Lively, Karen Newman

Staff: Debra Svedberg, Dana Hoeschen

Absent: Vicci Mattsfield, Adrianne Lemberg

Welcome and Introduction – Linda Wines and Karen Kopitzke

Finance Procedures – Dana Hoeschen

- Review of Check Requests
- Budget

Office Procedures – Debra Svedberg

- Board Roster
- 2019-2020 Calendar
- Office Tour and training on copier
- Signing Volunteer Agreement and Conflict of Interest Statement

Operations- Kathie Simon Frank

Inventory of Keys

Expectations-

- Board meetings generally 4th Tuesday of Month 6:00 (Send agenda items by preceding Sunday
- Finance Meetings 4th Tuesday of Month 5:00 (Just before board meeting) Finance committee is President, Past President, President Elect, Treasurer, Operations
- Attendance at MQ member meetings (as many as possible – notify President if neither co-chair is able to attend
- Review Board Policies & Procedures are online at https://www.mnquilt.org/mqboard/index.html
- Board Meetings are Confidential

Break out session