



Board of Directors Meeting

Date: July 25, 2023. Fiscal Year FY2023

Time: 6:30 PM

Location: via ZOOM

<https://us02web.zoom.us/j/84709332729?pwd=VVJVajRhWVlDdnpobjZvN2puL2NGUT09>

Meeting ID: 847 0933 2729 Passcode: 949750

Board Members & Show Director:

Board Members	Role	Attending	Absent
Wynn Martin	President	x	
Mary Tague	Past President	x	
OPEN	President Elect		
Marcy Huggins	Treasurer	x	
Brenda Lyseng	Show Director	x	
Liz McHenry & Laura Nagel	Education Directors	xx	
Pat Curtner & Karen Kopitzke	Communications Directors	xx	
Reo Pratt & Kathie Simon Frank	Operations Directors	xx	
Jan Schmidt & Mea Clift	Membership Directors	xx	
Colleen Backus	Secretary	x	
Karen Root	Guest	x	

The mission of Minnesota Quilters, Inc, is to nurture the art and craft of quilting through inspiration and education, to support our communities through our craft, and honor our quilting heritage.

Agenda	Discussion	Tasks/Conclusion/Responsibility
Call to order		Call to order by Wynn Martin at 6:34pm
Approval of minutes (Secretary)	<ul style="list-style-type: none"> ● Review/approve minutes ● Timesheet 	<ul style="list-style-type: none"> ● Motion to approve the June meeting minutes by Mary Tague and seconded by Marcy Huggins Motion passed. ● Reminder-timesheets need to be filled out.
Treasurer	<ul style="list-style-type: none"> ● Current account status 	<ul style="list-style-type: none"> ● Our account status is as follows: <ul style="list-style-type: none"> ○ US Bank cash is \$107,183 ○ Morgan Stanley cash is \$56,846 ○ MS equities is \$79,113 ○ MS fixed income is \$125,714 ● Total cash assets are \$261,713 ● Balance sheet is \$368,956 ● Financial results of the show should be ready by the end of August. ● For the upcoming budget the overhead/ operating cost will be based on last year's numbers. A budget worksheet will be sent to each area that will focus on that individual area.
Show Director	<ul style="list-style-type: none"> ● Status Update 	<ul style="list-style-type: none"> ● There is one last bill to go for the show. ● There were 3735 people in attendance for this years' show compared to 3601 for last years'. ● Brenda would like a task force

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		<p>developed to look into next years' show and what we want it to look like.</p> <ul style="list-style-type: none"> • Brenda will be reviewing the contract for the Duluth show.
President's report	<ul style="list-style-type: none"> • Creation in Common – Next Steps <ul style="list-style-type: none"> ○ Recommendations from CIC ○ Zoom session or in person meeting to review CIC in detail - set calendar for next 6 months • Fall Turnover Meeting <ul style="list-style-type: none"> ○ Location: Stillwater: Washington County Heritage Center, 1862 Greeley St S, Stillwater, MN 55082 ○ Sep 30, 2023 , 10:00 AM - 3:00 PM 	<ul style="list-style-type: none"> • The recommendations from CIC were reviewed. Any changes that result from the recommendation will require more discussion and time.
Past President	<ul style="list-style-type: none"> • Date for Annual Meeting (via Zoom) • Slate of Candidates for 2023-2024 Board <ul style="list-style-type: none"> ○ President (Wynn Martin Yr 2) ○ NEW President Elect (Mea Clift Yr 1) ○ Past President (position eliminated?) ○ Secretary (OPEN) ○ Treasurer (Marcy Huggins Yr 2) ○ Communications (Karen Kopitzke & NEW:Regina Zedell) ○ Membership: NEW: Karen Root & Wendy Kieser ○ Education: Liz McHenry & NEW Sarah Parker ○ Operations: OPEN 	<ul style="list-style-type: none"> • More information is being gathered before the Annual Report can be completed. A date for the Annual Meeting has not been decided on yet.

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Membership	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • •
Operations	<ul style="list-style-type: none"> • Status on Cvent Contract? 	<ul style="list-style-type: none"> • •
Communications	<ul style="list-style-type: none"> • Website rollout-plan • 	<ul style="list-style-type: none"> • Due to medical issues the rollout of the website will be delayed. • The domain name is now registered with Go Daddy.
Education	<ul style="list-style-type: none"> • Tech Support • 	<ul style="list-style-type: none"> • Education will be reviewing their needs in regards to equipment and then make a formal request for it.
Old Business:	<ul style="list-style-type: none"> • 	
New Business:	<ul style="list-style-type: none"> • Laurie Klinkhammer - request to link volunteer job descriptions to Sign-Up genius 	
	<ul style="list-style-type: none"> • 	
		<p>Motion to end the meeting by Mea Clift Seconded by Pat Curtner Meeting closed at 8:20 pm</p>

Submitted by: Colleen Backus (Secretary)

Date: 7/26/2023

Meeting Dates for Next Month

Member Meetings: First Thursday and following Saturday

MQP Meeting: ??

Staff Meetings: Second and Fourth Wednesday @ 2:00 PM

Finance Meeting: Third Thursday @2:00 PM

Membership Meeting: as needed

QFO Meetings: Every Wednesday 11AM-1PM

Executive Committee: Second and Fourth Thursday @10:00 AM

FLAP Meeting: Third Tuesday @ 1:00 PM

Board Meeting: Fourth Tuesday @6-9PM (shorter if possible)

Communications Meeting: as needed

