



Board of Directors Meeting

Date: Aug 22, 2023. Fiscal Year FY2023

Time: 6:30 PM

Location: via ZOOM

<https://us02web.zoom.us/j/84709332729?pwd=VVJVajRhWVlDdnpobjZvN2puL2NGUT09>

Meeting ID: 847 0933 2729 Passcode: 949750

Board Members & Show Director:

Board Members	Role	Attending	Absent
Wynn Martin	President	x	
Mary Tague	Past President	x	
OPEN	President Elect		
Marcy Huggins	Treasurer	x	
Brenda Lyseng	Show Director	x	
Liz McHenry & Laura Nagel	Education Directors	xx	
Pat Curtner & Karen Kopitzke	Communications Directors	xx	
Reo Pratt & Kathie Simon Frank	Operations Directors	xx	
Jan Schmidt & Mea Clift	Membership Directors	x	Mea
Colleen Backus	Secretary	x	
Karen Root	Guest	x	

The mission of Minnesota Quilters, Inc, is to nurture the art and craft of quilting through inspiration and education, to support our communities through our craft, and honor our quilting heritage.

Agenda	Discussion	Tasks/Conclusion/Responsibility
Call to order		Call to order by Wynn Martin at 6:31 pm
Approval of minutes (Secretary)	<ul style="list-style-type: none"> ● Review/approve minutes ● Timesheet 	<ul style="list-style-type: none"> ● Motion to approve the July meeting minutes by Pat Curtner and seconded by Reo Pratt . Motion passed. ● Reminder-timesheets need to be filled out.
Treasurer	<ul style="list-style-type: none"> ● Current Financial status 	<ul style="list-style-type: none"> ● Our account status is as follows: <ul style="list-style-type: none"> ○ US Bank cash is \$69,744 ○ Morgan Stanley cash is \$1237 ○ MS equities is \$81,611 ○ MS fixed income is \$125,511 ● Total cash assets are \$208,359 ● Balance sheet is \$278,103 ● The taxes for 2022 have been filed.
Show Director	<ul style="list-style-type: none"> ● Final Report for 2023 including map of attendees ● Recommendation for changing show hours and workshop hours ● Show Policy: hotel expenses, board approval ● Faculty/Judge contracts: alcohol, conflict of interest ● Task Force formation 	<ul style="list-style-type: none"> ● The final report for the 2023 show is on the shared drive. ● Recommend that we change the floor hours to end at 5 pm. ● Reo Pratt put a motion forth to go with Brenda's recommendation for who gets hotel stays paid for. Seconded by Mary Tague. Motion passed. ● Change the faculty contract to not include the payment of alcohol consumed. ● Would like to develop a task force made up of non-board members to make and look at recommendations for the show going forward regarding location, venue, dates, frequency. This would be in this fall.

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President's report	<ul style="list-style-type: none"> ● Creation in Common – Next Steps <ul style="list-style-type: none"> ○ Schedule viewing of the CIC's recommendations (video) via Zoom ○ Review / approve the new board job description (emailed to board on 8/21) ● Fall Turnover Meeting <ul style="list-style-type: none"> ○ Location: Stillwater: Washington County Heritage Center, 1862 Greeley St S, Stillwater, MN 55082 ○ Sep 30, 2023 , 10:00 AM - 3:00 PM 	<ul style="list-style-type: none"> ● A viewing of CIC's recommendation will be set up for the beginning of September. ●
Past President	<ul style="list-style-type: none"> ● Date for Annual Meeting (via Zoom) ● Slate of Candidates for 2023-2024 Board <ul style="list-style-type: none"> ○ President (Wynn Martin Yr 2) ○ NEW President Elect (Mea Clift Yr 1) ○ Past President (position eliminated?) ○ Secretary (OPEN) ○ Treasurer (Marcy Huggins Yr 2) ○ Communications (Karen Kopitzke & NEW:Regina Zedell) 	<ul style="list-style-type: none"> ● No date has been set for the annual meeting as of this moment.

Agenda	Discussion	Tasks/Conclusion/Responsibility
	<ul style="list-style-type: none"> ○ Membership: NEW: Karen Root & Wendy Kieser ○ Education: Liz McHenry & NEW Sarah Parker ○ Operations: OPEN 	
Membership	<ul style="list-style-type: none"> ● No report 	<ul style="list-style-type: none"> ● ●
Operations	<ul style="list-style-type: none"> ● Status on Cvent Contract? ● CADAN contract ● Follow-up re: storage closet ● Insurance for 2023-2024 	<ul style="list-style-type: none"> ● A 5 year contract for Cvent has been signed. ●
Communications	<ul style="list-style-type: none"> ● Website rollout - next steps (fixes, new content, billing, etc.) ● Trademark new logo 	<ul style="list-style-type: none"> ● The website rolled out 2 weeks ago. Anyone needing to make fixes will have to fill out a form with all the needed information. ● Now that we have been using our new logo for a year we will be able to trademark it.
Education	<ul style="list-style-type: none"> ● Maple Island Challenge ● Class better Sunday 4/21 or 4/28? ● Beginners Block of the Month 	<ul style="list-style-type: none"> ● There will be patterns available for the Maple Island Challenge. ● Either date will work for the class in April. ● Doing a beginners block of the month will be reviewed.
Old Business:	<ul style="list-style-type: none"> ● 	
New Business:	<ul style="list-style-type: none"> ● 	
	<ul style="list-style-type: none"> ● 	
		Motion to end the meeting by Marcy Huggins

Agenda	Discussion	Tasks/Conclusion/Responsibility
		Seconded by Laura Nagel Meeting closed at 8:29 pm

Submitted by: Colleen Backus (Secretary)

Date: 8/23/2023

Meeting Dates for Next Month

Member Meetings: First Thursday and following Saturday

MQP Meeting: ??

Staff Meetings: Second and Fourth Wednesday @ 2:00 PM

Finance Meeting: Fourth Tuesday @11:00AM

Membership Meeting: as needed

QFO Meetings: Every Wednesday 11AM-1PM

Executive Committee: Contact President if you wish to attend

FLAP Meeting: Third Tuesday @ 1:00 PM

Board Meeting: Fourth Tuesday @6-9PM (shorter if possible)

Communications Meeting: as needed